

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Edriean Edmon Mangkah	COB Date	31-Oct-23
Position	Slickline Assistant III	RTB Date	28-Nov-23
Client	ROC	Location	D35D-B
Platform	D35	Well	220 & 218
Assessed By	Name : Macdonald Ngilo Position : Slickline Operator		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently meet expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please <input checked="" type="checkbox"/> where appropriate)								
	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10	9	8	7	6	5	4	3	2	
Safety Awareness (20%)	<input checked="" type="checkbox"/>								
a. Usage of Personal Protective Equipment	<input checked="" type="checkbox"/>								
b. Participation in ACT	<input checked="" type="checkbox"/>								
c. Understanding of PTW System			<input checked="" type="checkbox"/>						
d. Worksite House Keeping	<input checked="" type="checkbox"/>								
Work Performance (20%)	<input checked="" type="checkbox"/>								
e. Initiative and Creativity	<input checked="" type="checkbox"/>								
f. Decision Making Capability	<input checked="" type="checkbox"/>								
g. Understanding of Job Scope	<input checked="" type="checkbox"/>								
h. Tools Inventory and Reporting	<input checked="" type="checkbox"/>								
i. Work Quality	<input checked="" type="checkbox"/>								
j. Reporting		<input checked="" type="checkbox"/>							
k. Punctuality and Time Keeping	<input checked="" type="checkbox"/>								
l. Teamwork	<input checked="" type="checkbox"/>								
m. Communication	<input checked="" type="checkbox"/>								
n. Leadership Skills	<input checked="" type="checkbox"/>								
o. Adaptability to Work Environment/Surrounding	<input checked="" type="checkbox"/>								
p. Attitude	<input checked="" type="checkbox"/>								
q. Discipline	<input checked="" type="checkbox"/>								

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

Perform a Good team work with the team.

Suggest promote to be a senior wireline assistant.

Able to receive instructions and do work correctly.

Good job and keep it up.

Assessed By (Operator)	Slickline Operator
Name	Macdonald Ngilo
Date	27-Nov-23

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed			Assessor Comment						
1. Pre-Job Preparation	a) PERFORM PRE CHECKLIST ON ALL EQUIPMENT b) TO CHECK ALL HOSES WAS TIGHT AND SECURE c) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM d) ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK e) BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP f) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE g) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD <small>TOOLBOX MEETING BEFORE PROCEESS TO JOB</small>									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
10		9	8	7	6	5	4	3	2	
2. Surface Equipment Rig-up	A) MAKE UP PCE FROM STUFFING BOX, 3 SECTION LUBRICATOR, QTS, BOP, 1 SECTION RISER & BOLD VALVE. B) PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D) ANCHOR WIRELINE MAST AND REPOSITION E) CHECK ANY DAMAGE ON ALL LUB THREAD F) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H) SERVICE AND PINNING PCE PULLING TOOLS									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
10		9	8	7	6	5	4	3	2	
3. Tools / Equipment Preparation	A) SERVICE & FUCTION TEST TOOL BEFORE USING IT. B) Change new pinning 2.5" SB and 3" GS. C) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE. D) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT. E) CLEAN ANY TOOL THAT IS STUCK DUE TO WAX/sand. F) INVENTORY TOOLS IF NECESSARY. G) CHECK AND FUNTION TEST KICK OVER TOOL. H) CHANGE NEW PINNING PCE PULLING TOOL.									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
10		9	8	7	6	5	4	3	2	
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>	NIL									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
10		9	8	7	6	5	4	3	2	
5. Downhole Tools Servicing/Redressing/Maintenance	A) SERVICE DHT & FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
10		9	8	7	6	5	4	3	2	

Type of Task	Tasks Performed			Assessor Comment						
Tools Inventory & Reporting	A) PRECHECK INVENTORY DOWNHOLE TOOLS EVERY 2 WEEK. B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST BORROW AND LEND C) UPDATE AND REPORTING MISSING DOWNHOLE TOOLS.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	
Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
		Power Pack	✓							
		Air Compressor								
		GenSet								
		Control Panel	✓							
		Test Pump	✓							
		Pressure Control Equipment	✓							
		Mast	✓							
Weight & Measuring Devices		✓								
Downhole Tools	✓									
Total										
Comments by Operator [please specify competency gaps / area of improvement]										
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)										
Date / Location / Well No. / Job Type	Activity Summary				Toolstring Configuration					
Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2	
Comments by Operator [please specify competency gaps / area of improvement]										

plemented by verifier (FSM)

ARY OF OVERALL PERFORMANCE

Overall Performance			Score
	Weight	Total	%
A Safety Awareness	20		
B Work Performance	20		
C Technical Skills	60		
1. Pre-Job Preparation	8		
2. Surface Equipment Rig-up	7		
3. Tools / Equipment Preparation	8		
4. Equipment Problem Troubleshooting	9		
5. Downhole Tools Servicing/Redressing/ Maintenance	6		
6. Tools Inventory & Reporting	7		
7. Equipment Operation	7		
D TOTAL (A+B+C)	100		