

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	MUHAMMAD AIZUDDIN BIN MUSTAFFA	COB Date	17/12/2024
Position	SLICKLINE ASSISTANT	RTB Date	14/1/2025
Client	SEAH	Location	NORTH SABAH
Platform	SJIT-G	Well	SJ-710C, SJ-704L, SJ-710A
Assessed By	Name: SAHRIZAN SAPARI Position: SENIOR GENERAL OPERATOR		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)								
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Safety Awareness (20%)

- Usage of Personal Protective Equipment
- Participation in ACT
- Understanding of PTW System
- Worksite House Keeping

STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10	9	8	7	6	5	4	3	2
		✓						
	✓							
	✓							
		✓						

Work Performance (20%)

- Initiative and Creativity
- Decision Making Capability
- Understanding of Job Scope
- Tools Inventory and Reporting
- Work Quality
- Reporting
- Punctuality and Time Keeping
- Teamwork
- Communication
- Leadership Skills
- Adaptability to Work Environment/Surrounding
- Attitude
- Discipline

		✓						
		✓						
		✓						
		✓						
	✓							
		✓						
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

Per form job as a Senior Assistant event his post assistant it was done with minimum supervision.
To improve promote his as a Senior Assistant immediately.
Keep continued learning, asking for a good slickline Senior assistant.

Assessed By [Operator]	
Name	SAHRIZAN SAPARI
Date	14/01/2025

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment								
1. Pre-Job Preparation	A)PERFORM PRE CHECKLIST ON ALL EQUIPMENT B)TO HECK ALL HOSES WAS TIGHT AND SECUR C)ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM D)ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WHIP CHECK E)BARRICADE WORKSIE AREA & WELLHEAD AREA BEFORE PERFORME RIGGING UP F)CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE G)WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD H)TOOLBOX MEETING BEFORE PROCEED TO JOB	Do a preparation before start the job								
	Rating (by Operator)									
		10	9	8	(7)	6	5	4	3	2
2. Surface Equipment Rig-up	A) MAKE UP PCE B)PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C)CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D)DISCARD WIRE IF NEEDED E)CHECK ANY DAMAGE ON ALL LUB THREAD F)HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G)CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H)MAKE UP ROPE SOCKET I)ENSURE ALL SHACKLE SECURE WITH SAFETY SLING	Good preparation								
	Rating (by Operator)									
		10	9	8	(7)	6	5	4	3	2
3. Tools / Equipment Preparation	A)SERVICE & FUCTION TEST TOOL BEFORE USING IT B)PINNING QX& RUNNING TOOLS C)CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D)FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT E)CLEAN ANY TOOL THAT IS STUCK DUE TO WAX F)INVENTORY TOOLS IF NECESSARY	Good preparation prior start the job								
	Rating (by Operator)									
		10	9	(8)	7	6	5	4	3	2
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>	N/A									
	Rating (by Operator)									
		10	9	8	7	6	5	4	3	2
5. Downhole Tools Servicing/Redressing/Maintenance	A) SERVICE DHT& FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY	Good prep rapier, maintain servicing								
	Rating (by Operator)									
		10	9	(8)	7	6	5	4	3	2

Type of Task	Tasks Performed	Assessor Comment																												
6. Tools Inventory & Reporting	A) PRECHECK INVENTORY DOWNHOLE TOOLS EVERY 2 WEEK. B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST BORROW AND LEND C) UPDATE AND REPORTING MISSING DOWNHOLE TOOLS.	Perform Inventory once per hitch.																												
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7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]																													
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	10	9	8	7	6	5	4	3	2																					
	Power Pack			✓																										
	Air Compressor																													
	GenSet																													
	Control Panel			✓																										
	Test Pump			✓																										
	Pressure Control Equipment			✓																										
	Mast																													
	Weight & Measuring Devices			✓																										
	Downhole Tools			✓																										
	Total	0	0	0	0	0	0	0	0	0																				
	Comments by Operator [please specify competency gaps / area of improvement]																													
	All Good																													
EXECUTE THE WELL SERVICES OPERATION (IF ANY)																														
(Operating Winch)																														
Date / Location / Well No. / Job Type	Activity Summary	Toolstring Configuration																												
1) SJJT-G/SJ-704L/SGS 2-4) SJJT-G/SJ-710A/CHEMICAL DUMPING AND RVC	1) Performed Run in hole EMR gauges for SGS operation on well SJ-704L 2) Performed run in hole 3" check set tool 3) Performed run in hole 2.25" mechanical sand bailer (flapper type) 4) Performed run in hole 2.74" LIB	1) 1.1/4" R/SOCKET + 1.1/4" SWIVEL JOINT + 1.1/4" X 5FT TUNGSTEN STEM + 1.1/4" KNUCKLE JOINT + 1.1/4" X 5FT TUNGSTEN STEM + 1.1/4" 5FT NORMAL STEM 2) 1.7/8" R/SOCKET + 1.7/8" SWIVEL JOINT + 1.7/8" X 5FT NORMAL STEM + 1.7/8" KNUCKLE JOINT + 1.7/8" HYDRAULIC JAR + 1.7/8" X 20 STROKE LINK JAR + 3" CHECK SET TOOL 3) 1.7/8" R/SOCKET + 1.7/8" SWIVEL JOINT + 1.7/8" X 5ft NORMAL STEM + 1.7/8" X 20" LINK JAR + 2.25" SAND BAILER X 8FT EXTENSION 4) 1.7/8" R/SOCKET + 1.7/8" SWIVEL JOINT + 1.7/8" X 5ft NORMAL STEM + 1.7/8" X 20" LINK JAR + 2.74" LIB																												
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	Comments by Operator [please specify competency gaps / area of improvement]																													
	Good preparation and know the job program needed																													

Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
	SJ-710C	TCC, HUD CHECK, WAX CUT	COMPLETED
	SJ-704L	SGS, RET AND SET PM-1, ZOC	COMPLETED
	SJ-710A	CHEMICAL DUMPING & RVC	IN PROGRESS

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Score		
		Weight	Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!