



SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	MUHAMMAD AIZUDDIN BIN MUSTAFFA	COB Date	14/3/2023
Position	SLICKLINE ASSISTANT II	RTB Date	11/4/2023
Client	ROC OIL	Location	D35 (NAGA 2)
Platform	D35 (NAGA 2)		Well : D35-105, D35-116
Assessed By	Name: SUPARDI JAPAR Position: SLICKLINE OPERATOR		

Assessment Criteria	Rating (Please ✓ where appropriate)				
Safety Awareness					

a. Usage of Personal Protective Equipment	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Participation in ACT	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Understanding of PTW System	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Worksite House Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Work Competency					
a. Pre-job Preparation	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Surface Equipment Rig-up Process	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Tools/Equipment Preparation	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Equipment Problem Trouble Shooting Capability	<input type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Downhole Tools Servicing/Redressing/Maintenance	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Initiative and Creativity	<input type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Decision Making Capability	<input type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
h. Understanding of Job Scope	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
i. Tools Inventory Preparation & Reporting	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
j. Work Quality	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
k. Reporting	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Others					
a. Punctuality and Time Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Teamwork	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Communication	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Leadership Skills	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Adaptability to Work Environment/Surrounding	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Attitude	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Discipline	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

OVERALL PERFORMANCE	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- Minimal supervision to work pressure Control equipment.
- Have an ability in Ripping up /down Surface equipment
- Need to improving tools maintenance Power pack and unit.

Assessed By : 
Name : SUPARDI JAPAR
Date : 11/4/2023

Agreed By : 
Name : MUHAMMAD AIZUDDIN BIN MUSTAFFA
Date : 11/4/2023

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SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
1. Pre-Job Preparation	<p>A) perform check list equipment B) check due date equipment C) ensure all tool string at worksite D) ensure all hose PP to RSU at worksite E) make sure PTW sign by authorizer before approval sign F) toolbox talk before start the job G) make sure hand tools are complete at worksite H) ensure all hose pp to wireline mast at worksite</p>	
	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail
2. Surface Equipment Rig-up	<p>Above of BOP:- 3" (stuffing box, 8f lubricator, 8f lubricator, 8f lubricator, 8f lubricator, QTS)</p> <p>Below BOP:- 3" (4F/8F lubricator, Ball valve, 2F lubricator - prepare manifold for bleed pressure at lubricator</p>	
	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input checked="" type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail
3. Tools / Equipment Preparation	<p>A) 1½" BDK R/socket (1 ft 1 ins) + 1½" swivel joint (1 ft 2 ins) + 1½" x 5 ft QLS stem (5 ft) + 1½" BDK Link jar QLS (5 ft 4 ins) B) ready BRASS pin, STEEL pin, aluminium pin C) CHECK THE ROLL PIN IF STILL IN GOOD CONDITION</p>	
	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail
4. Equipment Operation	<p>4.1 PP</p> <p>A) CHECK RADIATOR WATER B) CHECK HYDRAULIC LEVEL CHECK C) TOP UP FUEL IF NEEDED D) CHECK IF ANY FAULTY ON PP BEFORE START E) CHECK ENGINE OIL LEVEL F) CHECK IF TEMP LEVEL IS WORKING G) CLEAN FLAME TRAP IF NEEDED H) PRESSURE GAUGE FOR PUMP IS WORKING WELL I) CHECK ALL CONNECTING & HOSES IF ANY LEAK</p>	
	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail
	4.2 AC	
	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail
	4.3 GS	
Doc.Ref.No.: SLS-FORM-19	Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input checked="" type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
	<p>4.4 CP</p> <p>A) MAKE SURE PRESSURE IS MAINTAIN B) FUNCTION TEST CP (PUMP) C) CHECK CP HOSES IF ANY DAMAGE D) TOP UP HYDRAULIC IF NEEDED E) CHECK HOSES CONNECTION IF THERE ANY LEAK F) FLUSH THE ACTUATOR AND SCSSV HOSES BEFORE USE IT</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	
	<p>4.5 TP</p> <p>A) CHECK REGULATOR IF CAN HOLD PRESSURE B) OPERATE THE TEST PUMP C) FUNCTION TEST D) CHECK HOSES IF ANY DAMAGE E) CHECK TP HOSES IF THERE ANY LEAK DURING PRESSURE UP</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	
	<p>4.6 PCE</p> <p>A) PERFORM HYDROTEST B) IDENTIFY TYPE OF CONNECTION & MAKE UP C) PUT GREASE ON ALL THREAD LUBRICATOR D) CHECK O-RING CONDITION E) OPERATE & FUNCTION TEST THE BOP F) MAKE SURE NO LEAK WHEN ASSEMBLE G) FUNCTION TEST ALL PCE (BOP,QTS,BALL VALVE) IS IN GOOD CONDITION H) CHANGE SBX PACKING I) CHANGE UPPER AND LOWER GLAND</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	
	<p>4.7 Mast</p> <p>A) PERFORM RIG UP AND RIG DOWN BY USING IT B) CHECK ALL HOSES CONNECT TO POWER PACK C) ENSURE HOOK/SWIVEL/SAFETY LATCH IN GOOD CONDITION D) ENSURE CROWN HEAD AND SHEAVE PIN WAS PROPERLY SECURED DURING HOOK ON STRONG POINT</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	
	<p>4.8 WEIGHT & MEASURING DEVICES</p> <p>A) FLUSH HOSE AND PUMP W15 FLUID B) CHECK ODOMETER CONDITION C) SERVICE BEARING AT PRESSURE WHEEL, MEASURE WHEEL & TRAVERSE ASSEMBLY D) SPRAY ODOMETER CABLE WITH WD40 TO PREVENT FROM CORRISION</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	
	<p>4.9 Downhole Tools</p> <p>A) SERVICE DHT BEFORE USED B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) INVENTORY TOOLS E) MAKE SURE SIZE TOOLS A CORRECT F) CHECK ANY FAULTY ON DHT THAT BEING USED G) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND INJURED H) TIGHTEN ALL TOOLS CONNECTION BEFORE RIH</p>	
Assessor's Evaluation:	<p>Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail</p>	

JOB DETAIL:

DATE	WELL NO.	JOB TYPE	STATUS
	D35-105	SET SIM PEAK PLUG, HUD CHECK	COMPLETED
	D35-116	FISHING TUBING PATCH, PACK OFF, G STOCK. HUD CHECK	INCOMPLETED DUE TO CREW CHANGE