



SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	LESTER JAKE	COB Date	04/06/2024
Position	WIRELINE ASSISTANT III	RTB Date	02/07/2024
Client	ROC OIL	Location	D35 COMPLEX
Platform	D35DP-A	Well	D35-109
Assessed By	BOBBY SAGENG	Position: SLICKLINE OPERATOR	

Assessment Criteria	Rating (Please ✓ where appropriate)
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Safety Awareness

a. Usage of Personal Protective Equipment	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Participation in ACT	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Understanding of PTW System	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Worksite House Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Work Competency

a. Pre-job Preparation	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Surface Equipment Rig-up Process	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Tools/Equipment Preparation	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Equipment Problem Trouble Shooting Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Downhole Tools Servicing/Redressing/Maintenance	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Initiative and Creativity	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Decision Making Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
h. Understanding of Job Scope	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
i. Tools Inventory Preparation & Reporting	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
j. Work Quality	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
k. Reporting	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Others

a. Punctuality and Time Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Teamwork	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Communication	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Leadership Skills	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Adaptability to Work Environment/Surrounding	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Attitude	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Discipline	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor


OVERALL PERFORMANCE

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- A very hard working and reliable person with ability to managed his work task independently without supervision.
- He displays a strong personal commitment to successfully completing all task given in safely manner.
- Consistently able to delegate routine tasks with clearly defined responsibility to subordinate.
- Overall, he has demonstrate high quality of work and strongly qualified for advancement.

Assessed By : 
Name : BOBBY SAGENG
Date : 02/07/2024

Agreed By : 
Name : LESTER JAKE
Date : 02/07/2024

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment								
1. Pre-Job Preparation	1) Performed pre start checklist on Equipment. 2) To verify all hose was tight and no leak. 3) Ensure all tools that needed to be run on that day prepared. 4) Check diesel, coolant, engine oil, and hydraulic oil on PP. 5) Check on RSU condition. 6) Walk the line to ensure hose fit for use and no crack/leak.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
2. Surface Equipment Rig-up	1) Make up PCE. 2) Discard slickline wire. 3) Make up new Rope socket. 4) Hook up all hoses. 5) Make up tools string. 6) Pressure test PCE.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
3. Tools / Equipment Preparation	1) Service and function test tools on surface before RIH. 2) Pinning and function test down hole tools. 3) Make up tools string and double check all connection. 4). Perform preventive maintenance on down hole tools inside tools box.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
5. Downhole Tools Servicing/Redressing/Maintenance	1) Service down hole tools. 2) Check GS P/Tool & 2" SB P/Tool before run in hole. 3) Check 2.890 & 2.735 DRIFT before run in hole. 4) Check 2.25 Bailler (Ball type) before run in hole.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	

Type of Task	Tasks Performed	Assessor Comment																		
6. Tools Inventory & Reporting	1)Check Tools inventory and make inventory on site. 2)Performed check list equipment.																			
	Rating (by Operator)	<table border="1"> <thead> <tr> <th colspan="3">STRONG</th><th colspan="3">ADEQUATE</th><th colspan="3">IMPROVEMENT NEEDED</th></tr> <tr> <th>10</th><th>9</th><th>8</th><th>7</th><th>6</th><th>5</th><th>4</th><th>3</th><th>2</th></tr> </thead> </table>	STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2
	STRONG			ADEQUATE			IMPROVEMENT NEEDED													
10	9	8	7	6	5	4	3	2												
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]																			
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED												
		10	9	8	7	6	5	4	3	2										
	Power Pack																			
	Air Compressor																			
	GenSet																			
	Control Panel																			
	Test Pump																			
	Pressure Control Equipment																			
	Mast																			
	Weight & Measuring Devices																			
	Downhole Tools																			
Total		0	0	0	0	0	0	0	0	0										
Comments by Operator [please specify competency gaps / area of improvement]																				
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)																				
Date / Location / Well No. / Job Type	Activity Summary				Toolstring Configuration															
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED												
		10	9	8	7	6	5	4	3	2										
	Comments by Operator [please specify competency gaps / area of improvement]																			

Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
05.06.24	WH-109	Retrived PXX Plug & Sand bailing	COMPLETE

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Score		
		Weight	Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!