

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	LESTER JAKE	COB Date	04/06/2024
Position	WIRELINE ASSISTANT III	RTB Date	02/07/2024
Client	ROC OIL	Location	D35 COMPLEX
Platform	D35DP-A	Well	D35-109
Assessed By	Position: SLICKLINE OPERATOR		

Assessment Criteria	Rating (Please <input checked="" type="checkbox"/> where appropriate)				
Safety Awareness	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

- a. Usage of Personal Protective Equipment
- b. Participation in ACT
- c. Understanding of PTW System
- d. Worksite House Keeping

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Work Competency

- a. Pre-job Preparation
- b. Surface Equipment Rig-up Process
- c. Tools/Equipment Preparation
- d. Equipment Problem Trouble Shooting Capability
- e. Downhole Tools Servicing/Redressing/Maintenance
- f. Initiative and Creativity
- g. Decision Making Capability
- h. Understanding of Job Scope
- i. Tools Inventory Preparation & Reporting
- j. Work Quality
- k. Reporting

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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Others

- a. Punctuality and Time Keeping
- b. Teamwork
- c. Communication
- d. Leadership Skills
- e. Adaptability to Work Environment/Surrounding
- f. Attitude
- g. Discipline

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

OVERALL PERFORMANCE

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- A very hard working and reliable person with ability to managed his work task independently without supervision.
- He displays a strong personal commitment to successfully completing all task given in safely manner.
- Consistently able to delegate routine tasks with clearly defined responsibility to subordinate.
- Overall, he has demonstrate high quality of work and strongly qualified for advancement.

Assessed By : BOBBY SAGENG
 Name : BOBBY SAGENG
 Date : 02/07/2024

Agreed By : LESTER JAKE
 Name : LESTER JAKE
 Date : 02/07/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed			Assessor Comment						
1. Pre-Job Preparation	1) Performed pre start checklist on Equipment. 2) To verify all hose was tight and no leak. 3) Ensure all tools that needed to be run on that day prepared. 4) Check diesel, coolant, engine oil, and hydraulic oil on PP. 5) Check on RSU condition. 6) Walk the line to ensure hose fit for use and no crack/leak.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	
2. Surface Equipment Rig-up	1) Make up PCE. 2) Discard slickline wire. 3) Make up new Rope socket. 4) Hook up all hoses. 5) Make up tools string. 6) Pressure test PCE.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	
3. Tools / Equipment Preparation	1) Service and function test tools on surface before RIH. 2) Pinning and function test down hole tools. 3) Make up tools string and double check all connection. 4). Perform preventive maintenance on down hole tools inside tools box.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	
5. Downhole Tools Servicing/Redressing/Maintenance	1) Service down hole tools. 2) Check GS P/Tool & 2" SB P/Tool before run in hole. 3) Check 2.890 & 2.735 DRIFT before run in hole. 4) Check 2.25 Bailler (Ball type) before run in hole.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10		9	8	7	6	5	4	3	2	

Type of Task	Tasks Performed						Assessor Comment					
6. Tools Inventory & Reporting	1)Check Tools inventory and make inventory on site. 2)Performed check list equipment.											
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED				
10		9	8	7	6	5	4	3	2			
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]											
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED				
		10	9	8	7	6	5	4	3	2		
	Power Pack											
	Air Compressor											
	GenSet											
	Control Panel											
	Test Pump											
	Pressure Control Equipment											
	Mast											
Weight & Measuring Devices												
Downhole Tools												
	Total	0	0	0	0	0	0	0	0	0		
	Comments by Operator [please specify competency gaps / area of improvement]											
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)												
Date / Location / Well No. / Job Type	Activity Summary						Toolstring Configuration					
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED				
		10	9	8	7	6	5	4	3	2		
	Comments by Operator [please specify competency gaps / area of improvement]											

Type of Task		Tasks Performed	Assessor Comment		
JOB DETAIL:					
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)		
05.06.24	WH-109	Retrieved PXX Plug & Sand bailling	COMPLETE		

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Score		
		Weight	Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!