

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Mansur Bin Wahyuddin	COB Date	7/2/2022
Position	Slickline Assistant II	RTB Date	20/2/2022
Client	SEAH	Location	North Sabah
Platform	SAINT JOSEPH (SJTT-H)	Well	SJ809A SJ809B SJ807N SJ810A
Assessed By	Mohd Jaidun Hamit	Position: wireline operator	

Assessment Criteria	Rating (Please ✓ where appropriate)
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Safety Awareness

- Usage of Personal Protective Equipment
- Participation in ACT
- Understanding of PTW System
- Worksite House Keeping

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Work Competency

- Pre-job Preparation
- Surface Equipment Rig-up Process
- Tools/Equipment Preparation
- Equipment Problem Trouble Shooting Capability
- Downhole Tools Servicing/Redressing/Maintenance
- Initiative and Creativity
- Decision Making Capability
- Understanding of Job Scope
- Tools Inventory Preparation & Reporting
- Work Quality
- Reporting

<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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<input type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Others

- Punctuality and Time Keeping
- Teamwork
- Communication
- Leadership Skills
- Adaptability to Work Environment/Surrounding
- Attitude
- Discipline

<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

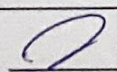
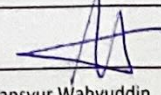
OVERALL PERFORMANCE

<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

→ A person who is disciplined, pleasant manners, punctual and can be relied upon to carry out the tasks.

→ I hope you continue the performance you have shown in the future.

Assessed By :  Name : Mohd Jaidun Hamit Date : 20-Feb-22	Agreed By :  Name : Mansur Bin Wahyuddin Date : 20-Feb-22
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SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
1. Pre-Job Preparation	a)PERFORM PRE CHECKLIST ON ALL EQUIPMENT b)TO CHECL ALL HOSES WAS TIGHT AND SECURE c)ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM d)ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK e)BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP f)CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE g)WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD h)TOOLBOX MEETING BEFORE PROCEED TO JOB	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
2. Surface Equipment Rig-up	A) MAKE UP PCE B)PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C)CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D)DISCARD WIRE IF NEEDED E)CHECK ANY DAMAGE ON ALL LUB THREAD F)HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G)CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H)MAKE UP ROPE SOCKET I)ENSURE ALL SHACKLE SECURE WITH SAFETY SLING	Able to give advice on rig up method on specific area.
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
3. Tools / Equipment Preparation	A)SERVICE & FUCTION TEST TOOL BEFORE USING IT B)PINNING QXE RUNNING TOOLS C)CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D)FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT E)CLEAN ANY TOOL THAT IS STUCK DUE TO WAX F)INVENTORY TOOLS IF NECESSARY	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
4. Equipment	4.1 PP A)CHECK RADIATOR WATER B)CHECK HYDRAULIC LEVEL CHECK C)TOP UP FUEL IF NEEDED D)ANY FAULTY ON PP BEFORE START E)CHECK ENGINE OIL LEVEL F)CHECK IF TEMP LEVEL IS WORKING G)CLEAN FLAME TRAP IF NEEDED H)PRESSURE GAUGE FOR PUMP IS WORKING WELL I)CHECK ALL CONNECTING & HOSES IF ANY LEAK	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
	4.2 AC	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail	
	4.3 GS	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail	

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
Assessor's Evaluation:	4.4 CP A)HOOK UP HOSES B)OPERATE THE CP C)FUNCTION TEST CP (PUMP) D)CHECK CP HOSES IF ANY DAMAGE E)TOP UP HYDRALIC IF NEEDED F)CHECK HOSES CONNECTION IF THERE ANY LEAK	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.5 TP A)HOOK UP THE HOSES B)OPERATE THE TEST PUMP C)FUNCTION TEST D)CHECK HOSES IF ANY DAMAGE E)CHECK TP HOSES IF THERE ANY LEAK DURING PRESSURE UP	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.6 PCE A)PERFORM HYDROTEST B)IDENTIFY TYPE OF CONNECTION & MAKE UP C)PUT GREASE ON ALL THREAD LUBRICATOR D)CHECK O-RING CONDITION E)OPERATE & FUNCTION TEST THE BOP F)MAKE SURE ALL PCE IS VALID G)FUNCTION TEST ALL PCE (BOP,QTS,BALL VALVE) IS IN COOD CONDITION H)CHANGE SBX PACKING	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.7 Mast A. PERFORM VISUAL INSPECTION B.HOOK UP HOSE C.ENSURE MAST FIT TO WORK D.OPERATE HYD MAST	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.8 WEIGHT & MEASURING DEVICES A)FLUSH HOSE AND PUMP W15 FLUID B)CHECK ODOMETER CONDITION C)SPRAY ODOMETER CABLE WITH WD40 TO PREVENT FROM CORRISION	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.9 Downhole Tools A)SERVICE DHT B)PINNING & FUNCTION TEST DHT C)MAKE UP TOOLSTRING D)PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E)CHECK ANY FAULTY ON DHT THAT BEING USED F)ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G)ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY	
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	

JOB DETAIL:

DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
07-08/02/23	SJ809B	WAX CUT	COMPLETED
09-11/02/23	SJ809A	WAX CUT	COMPLETED
12-18/02/23	SJ807N	WAX CUT	COMPLETED
19-20/02/23	SJ810A	WAX CUT & SERVEY	IN PROGRESS/CREW CHANGE