

## SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Edrean Edmon Mangkah	COB Date	15-Aug-23
Position	Slickline Assitant 3	RTB Date	12-Sep-23
Client	SEAH	Location	South Furious
Platform	SFJT-C	Well	SF-302
Assessed By	Name : Adon Kasu Position : Slickline Operator		

<b>RATING LEGEND:</b>	
<b>STRONG</b>	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
<b>ADEQUATE</b>	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
<b>IMPROVEMENT NEEDED</b>	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)
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### Safety Awareness (20%)

- a. Usage of Personal Protective Equipment
- b. Participation in ACT
- c. Understanding of PTW System
- d. Worksite House Keeping

STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10	9	8	7	6	5	4	3	2
✓	✓							
	✓							
	✓							
	✓							

### Work Performance (20%)

- e. Initiative and Creativity
- f. Decision Making Capability
- g. Understanding of Job Scope
- h. Tools Inventory and Reporting
- i. Work Quality
- j. Reporting
- k. Punctuality and Time Keeping
- l. Teamwork
- m. Communication
- n. Leadership Skills
- o. Adaptability to Work Environment/Surrounding
- p. Attitude
- q. Discipline

	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							
	✓							

### REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- Willing and always ready to take instruction from Supervisor.
- Excellent attitude/time keeping and good team player.
- Recommended for promotion AS Senior Slickline Assistant.

Assessed By [Operator]	Slickline Operator
Name	Adon Kasu
Date	9-Sep-23



# SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment									
1. Pre-Job Preparation	a)PERFORM PRE CHECKLIST ON ALL EQUIPMENT b)TO CHECL ALL HOSES WAS TIGHT AND SECURE c)ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM d)ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK e)BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP f)CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE g)WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
2. Surface Equipment Rig-up	A) MAKE UP PCE 5 SECTION CAUSE LENGHT OF BHA. B)PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C)CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D)ANCHOR WIRELINE MAST AND REPOSITION E)CHECK ANY DAMAGE ON ALL LUB THREAD F)HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G)CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H)USE ISI TOOL FOR WELL DEVIATION I)SERVICE AND PINNING PCE PULLING TOOLS										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
3. Tools / Equipment Preparation	A)SERVICE & FUCTION TEST TOOL BEFORE USING IT B)PINNING ADVANCED KOT C)CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D)FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT E)CLEAN ANY TOOL THAT IS STUCK DUE TO WAX F)INVENTORY TOOLS IF NECESSARY										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>	N/A										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
5. Downhole Tools Servicing/Redressing/Maintenance	A) SERVICE DHT& FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		



Type of Task	Tasks Performed	Assessor Comment									
6. Tools Inventory & Reporting	A) PRECHECK INVENTORY DOWNHOLE TOOLS EVERY 2 WEEK. B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST BORROW AND LEND C) UPDATE AND REPORTING MISSING DOWNHOLE TOOLS.										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
	Power Pack										
	Air Compressor										
	GenSet										
	Control Panel										
	Test Pump										
	Pressure Control Equipment										
	Mast										
Weight & Measuring Devices											
Downhole Tools											
Total											
Comments by Operator [please specify competency gaps / area of improvement]											
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)											
Date / Location / Well No. / Job Type	Activity Summary				Toolstring Configuration						
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2		
Comments by Operator [please specify competency gaps / area of improvement]											



Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
29-Aug-23	SF-302	GLVC	Completed(4/09/2023)

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

			Score	
			Weight	%
A	Safety Awareness		20	
B	Work Performance		20	
C	Technical Skills		60	
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/ Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)		100	