



SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	LESTER JAKE	COB Date	09/07/2024
Position	SNR. WIRELINE ASSISTANT I	RTB Date	06/08/2024
Client	ROC OIL	Location	D35 COMPLEX
Platform	D35DP-B	Well	D35B-208 / 219ST2
Assessed By	BOBBY SAGENG	Position: SLICKLINE OPERATOR	

Assessment Criteria	Rating (Please ✓ where appropriate)
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Safety Awareness

a. Usage of Personal Protective Equipment	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Participation in ACT	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Understanding of PTW System	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Worksite House Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Work Competency

a. Pre-job Preparation	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Surface Equipment Rig-up Process	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Tools/Equipment Preparation	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Equipment Problem Trouble Shooting Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Downhole Tools Servicing/Redressing/Maintenance	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Initiative and Creativity	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Decision Making Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
h. Understanding of Job Scope	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
i. Tools Inventory Preparation & Reporting	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
j. Work Quality	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
k. Reporting	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

Others


a. Punctuality and Time Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Teamwork	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Communication	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Leadership Skills	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Adaptability to Work Environment/Surrounding	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Attitude	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Discipline	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor


OVERALL PERFORMANCE

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- A dependable and dedicated individual who can handled his task independently & accordingly without supervision.
- Exhibits a strong personal commitment and consistently demonstrates high quality of work.
- Proactive and prepared to absorb fresh information or new skills. Demonstrates a strong work ethic for the team and is able to complete his responsibilities successfully under time constraints without distraction.
- Overall performance excellent. Extremely promising for advancement.

Assessed By : 
Name : BOBBY SAGENG
Date : 06/08/2024

Agreed By : 
Name : LESTER JAKE
Date : 06/08/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment								
1. Pre-Job Preparation	1) Performed pre start checklist on Equipment. 2) To verify all hose was tight and no leak. 3) Ensure all tools that needed to be run on that day prepared. 4) Check validation equipment & PCE date. 5) Walk the line to ensure hose fit for use and no crack/leak.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
2. Surface Equipment Rig-up	1) Skid & reposition slickline equipment 2) Assemble PCE 3) Discard slickline wire. 4) Make up new Rope socket. 5) Hook up all hoses. 6) Make up tools string. 7) Pressure test PCE.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
3. Tools / Equipment Preparation	1) Service and function test tools on surface before RIH. 2) Pinning and function test down hole tools. 3) Make up tools string and double check all connection. 4). Perform preventive maintenance on down hole tools inside tools box. 5) Double check diesel,M-Oil,Coolant & Hyd oil before test run Power Pack. 6) Check size wire at RSU and RSU Hose connection.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	
5. Downhole Tools Servicing/Redressing/Maintenance	REDRESS,SERVICING & RE-PIN: 1) 3"GS PULLING TOOL 2) 2.813" X-LINE 3) 3" OK-6 4) JK-1 5) 3" 42 BO 6) 2.81" X- CHECK SET TOOL 7) 2.813" PXX LOCK MANDREL C/W CATCHER 8) 1-1/4 PCE PULLING TOOL									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2	

Type of Task	Tasks Performed	Assessor Comment																										
6. Tools Inventory & Reporting	1) Check Tools inventory and make inventory on site. 2) Performed check list equipment. Summary & YTT Update	3)																										
	Rating (by Operator)	<table border="1"> <thead> <tr> <th colspan="3">STRONG</th><th colspan="3">ADEQUATE</th><th colspan="3">IMPROVEMENT NEEDED</th></tr> <tr> <th>10</th><th>9</th><th>8</th><th>7</th><th>6</th><th>5</th><th>4</th><th>3</th><th>2</th></tr> </thead> </table>	STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2								
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7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]																											
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	10	9	8	7	6	5	4	3	2																			
	Power Pack																											
	Air Compressor																											
	GenSet																											
	Control Panel																											
	Test Pump																											
	Pressure Control Equipment																											
	Mast																											
	Weight & Measuring Devices																											
Downhole Tools																												
Total		0	0	3	2	1	0	0	0	0																		
Comments by Operator [please specify competency gaps / area of improvement]																												
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)																												
Date / Location / Well No. / Job Type	Activity Summary				Toolstring Configuration																							
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Comments by Operator [please specify competency gaps / area of improvement]																												

Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
10.07.24	WH-208L	SGS	COMPLETE
13.07.24	WH-219ST	TCC, GLVC & PERFORATION	COMPLETE

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Weight	Score	
			Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!