

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Edrian Edmon Mangkah	COB Date	08/10/2024
Position	Senior Slickline Assistant I	RTB Date	29/10/2024
Client	HIBISCUS	Location	SIJT-G
Platform	ST.JOSEPH	Well	7045
Assessed By	Name: ELDRIAN JUIL Position: Slickline Operator		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently meet expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)							
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Safety Awareness (20%)

- a. Usage of Personal Protective Equipment
- b. Participation in ACT
- c. Understanding of PTW System
- d. Worksite House Keeping

STRONG			ADEQUATE			IMPROVEMENT NEEDED	
10	9	8	7	6	5	4	3
✓							
✓							
✓							
✓							

Work Performance (20%)

- e. Initiative and Creativity
- f. Decision Making Capability
- g. Understanding of Job Scope
- h. Tools Inventory and Reporting
- i. Work Quality
- j. Reporting
- k. Punctuality and Time Keeping
- l. Teamwork
- m. Communication
- n. Leadership Skills
- o. Adaptability to Work Environment/Surrounding
- p. Attitude
- q. Discipline


✓							
	✓						
	✓						
✓							
✓							
✓							
✓							
	✓						
	✓						
	✓						
✓							
✓							

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

He is very hardworking and have the initiative while performing his duty. He always guide the junior assistant interns of PTW and tools preparation.

He is able to conduct the tool box before start any job and eager to learn something new.

Fully recommended to be senior assistant II.

Assessed By (Operator)	
Name	ELDRIAN JUIL
Date	28/10/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment																			
1. Pre-Job Preparation	<p>A) TOOLBOX MEETING BEFORE PROCEED TO JOB. B) PERFORM PRE CHECK LIST ON ALL EQUIPMENT. C) TO CHECK ALL HOSES WAS TIGHTEN AND SECURE. D) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM. E) ENSURE ALL PRESSURE HOSE FROM POWER PACK TO RSU BEING SECURE WITH WEB CHECK. F) BARRICADE WORK SITE AND WELLHEAD AREA BEFORE PERFORM RIGGING UP. G) CHECK WELL CONDITION TO KNOW IF THERE IS POTENTIAL PASSING ON VALVE. H) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD. I) CHECK DIESEL, COOLANT, ENGINE OIL AND HYDRAULIC OIL ON POWER PACK. J) CHECK ON RSU CONDITION. K) CHECK WIRELINE MAST CONDITION. L) CHECK SWCP HYDRAULIC OIL LEVEL, AIR HOSE, SSV HOSE AND SCSSV HOSE IN GOOD CONDITION.</p>	<p>- Conducted tool box talk - Always check the power pack condition before / during the operation.</p>																			
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2. Surface Equipment Rig-up	<p>A) MAKE UP PCE LOWER AND UPPER SECTION. B) PUT GREASE ON ALL LUBRICATOR CONNECTION BEFORE CONNECTING IT. C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR. D) DISCARD/CUT WIRE IF NEEDED. E) CHECK ANY DAMAGE ON ALL LUBRICATOR THREAD. F) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE. G) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE. H) MAKE UP ROPE SOCKET AND CONNECT TOOL STRING CONFIGURATION. I) ENSURE ALL SHACKLE SECURE WITH SAFETY PIN. J) MAKE SURE TO FUNCTION TEST SWCP LINE. K) TEST RUN POWERPACK BEFORE START OPERATION. L) ENSURE SWCP HOSE HAS NO LEAK OR DAMAGE.</p>	<p>- Checked the lubricators and hoses condition and any leakage. - Always guide the junior assistant on the surface equipment maintenance and the making up the rope socket / checked the condition of the rope socket for every run.</p>																			
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3. Tools / Equipment Preparation	<p>A) SERVICE & FUNCTION TEST TOOLS BEFORE USING IT. B) PINNING RUNNING AND PULLING TOOLS. C) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE. D) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT. E) CLEAN ANY TOOL THAT IS STUCK DUE TO CORROSIV OR AFTER RUN IN HOLE. F) INVENTORY TOOLS IF NECESSARY. G) ENSURE CHECKING ALL SIZE OF TOOLS AND CONNECTION IS SUITABLE TO USE BEFORE RUN IN HOLE. H) PREPARE 3" GS, 2.867" DRIFT, 2.735" DRIFT, 2.5" WIRE SCRATCHER, 3" WIRE SCRATCHER, 3" KICKOVER TOOLS, 2.750" CATCHER SUB, 2.750" X-line, 2.750" Pxx plug and prong and 3" check set tools. I) PREPARE 1 7/8" TOOL STRING CONFIGURATION.</p>	<p>- Serviced/prepared tools for next run. - cleaned tools and arranged them neatly.</p>																			
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4. Equipment Problem Troubleshooting																					

Type of Task	Tasks Performed	Assessor Comment								
(Please state type of equipment and describe troubleshooting job performed)	NIL									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
5. Downhole Tools Servicing/Redressing/Maintenance	A) Pinning and function test 3" Kick over tools. B) Redress, pinning and function test 3" GS pulling tools. C) Check any faulty on DHT that being used. D) Ensure all sharp edges being file to prevent from hand cut. E) Ensure all tool string being tightent before use it. F) service 1 7/8" hydraulic Jar. G) MAKE UP 3" WIRE SCRATCHER. H) service PCE pulling tools.	- Able to redress and pinning tools and He ensure the tools functioning properly.								
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2

Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
8/10/2024	SJIT-G (704S)	TCC, SET PXX PLUG & PRONG, GVC	28/10/2024 COMPLETED

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Weight	Score	
			Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!

Type of Task	Tasks Performed	Assessor Comment									
6. Tools Inventory & Reporting	A) PRECHECK INVENTORY DOWNHOLE TOOLS. B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST BORROW/LEND. C) UPDATE AND REPORTING MISSING AND DAMAGE DOWNHOLE TOOLS.	- checked the tools availability									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
		10	9	8	7	6	5	4	3	2	
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
		10	9	8	7	6	5	4	3	2	
	Power Pack		✓								
	Air Compressor (N/A)				NIL						
	GenSet (N/A)				NIL						
	Control Panel	✓									
	Test Pump		✓								
	Pressure Control Equipment	✓									
	Mast				NIL						
	Weight & Measuring Devices		✓								
	Downhole Tools		✓								
	Total	0	0	0	0	0	0	0	0	0	0
	Comments by Operator [please specify competency gaps / area of improvement]										
	- Be able to operate the control panel / power pack. - very good in servicing and readiness stickline tools.										
EXECUTE THE WELL SERVICES OPERATION (IF ANY)											
(Operating Winch)											
Date / Location / Well No. / Job Type	Activity Summary				Toolstring Configuration						
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
		10	9	8	7	6	5	4	3	2	
Comments by Operator [please specify competency gaps / area of improvement]											