

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Ag Ku Mohd Amrie Bin Ag Khamis	COB Date	2-Apr-24
Position	Slickline Assistant 2	RTB Date	30-Apr-24
Client	HML	Location	St-Furious
Platform	SFJT-B	Well	SF-44 & SF19L
Assessed By	Name : Supardi Position : Slickline Operator		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently meet expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)							
	STRONG			ADEQUATE			IMPROVEMENT NEEDED	
10	9	8	7	6	5	4	3	2
Safety Awareness (20%)	✓							
a. Usage of Personal Protective Equipment	✓							
b. Participation in ACT	✓							
c. Understanding of PTW System		✓						
d. Worksite House Keeping		✓						
Work Performance (20%)								
e. Initiative and Creativity			✓					
f. Decision Making Capability			✓					
g. Understanding of Job Scope			✓					
h. Tools Inventory and Reporting			✓					
i. Work Quality			✓					
j. Reporting			✓					
k. Punctuality and Time Keeping			✓					
l. Teamwork			✓					
m. Communication			✓					
n. Leadership Skills			✓					
o. Adaptability to Work Environment/Surrounding			✓					
p. Attitude			✓					
q. Discipline			✓					

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- Have an ability in Raising up/down Surface equipment
- Minimal Supervision to work on Pressure Control equipment.
- Must Improve knowledge on Well Completion.
- Keep it up.

Assessed By [Operator]	Slickline Operator
Name	Supardi
Date	8/4/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed			Assessor Comment						
Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2	
1. Pre-Job Preparation	A) PERFORM PRE CHECKLIST ON ALL EQUIPMENT B) TO CHECK ALL HOSES WAS TIGHT AND SECURE C) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM D) ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK E) BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP F) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE G) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD H) TOOLBOX MEETING BEFORE PROCEED TO JOB			Competent						
2. Surface Equipment Rig-up	A) MAKE UP PCE B) PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D) DISCARD WIRE IF NEEDED E) CHECK ANY DAMAGE ON ALL LUB THREAD F) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H) MAKE UP ROPE SOCKET I) ENSURE ALL SHACKLE SECURE WITH SAFETY SLING			Minimal supervision on PCE						
3. Tools / Equipment Preparation	A) SERVICE & FUCTION TEST TOOL BEFORE USING IT B) PINNING QXE RUNNING TOOLS C) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT E) CLEAN ANY TOOL THAT IS STUCK DUE TO WAX F) INVENTORY TOOLS IF NECESSARY			Minimal supervision on selecting proper tooling.						
4. Equipment Problem Troubleshooting <i>(Please state type of equipment and describe troubleshooting job performed)</i>	N/A									
5. Downhole Tools Servicing/Redressing/ Maintenance	A) SERVICE DHT& FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY									

Type of Task	Tasks Performed			Assessor Comment						
6. Tools Inventory & Reporting	A) PRECHECK INVENTORY DOWNHOLE TOOLS EVERY 2 WEEK. B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST BORROW AND LEND C) UPDATE AND REPORTING MISSING DOWNHOLE TOOLS.									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
	10	9	8	7	6	5	4	3	2	
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]									
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
	Power Pack	10	9	8	7	6	5	4	3	2
	Air Compressor									
	GenSet									
	Control Panel				✓					
	Test Pump									
	Pressure Control Equipment			✓						
	Mast			✓						
	Weight & Measuring Devices			✓						
Downhole Tools			✓							
Total										
Comments by Operator [please specify competency gaps / area of improvement]										
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)										
Date / Location / Well No. / Job Type	Activity Summary			Toolstring Configuration						
	Rating (by Operator)	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
		10	9	8	7	6	5	4	3	2
	Comments by Operator [please specify competency gaps / area of improvement]									

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Ag Ku Mohd Amrie Bin Ag Khamis	COB Date	2-Apr-24
Position	Slickline Assistant 2	RTB Date	30-Apr-24
Client	HML	Location	St-Furious
Platform	SFJT-B	Well	SF-44, SF-19L, SF-31, SF-35
Assessed By	Name : Yuzie Yussof Position : Slickline Operator		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent								
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good								
IMPROVEMENT NEEDED	Performance did not consistently meet expectations - performance failed to meet expectations in one or more essential areas of responsibility								

Assessment Criteria	Rating (Please ✓ where appropriate)											
	STRONG	ADEQUATE	IMPROVEMENT NEEDED	10	9	8	7	6	5	4	3	2
Safety Awareness (20%)	✓											
a. Usage of Personal Protective Equipment	✓											
b. Participation in ACT	✓											
c. Understanding of PTW System	✓											
d. Worksite House Keeping	✓											
Work Performance (20%)												
e. Initiative and Creativity	✓											
f. Decision Making Capability	✓											
g. Understanding of Job Scope	✓											
h. Tools Inventory and Reporting	✓											
i. Work Quality	✓											
j. Reporting	✓											
k. Punctuality and Time Keeping	✓											
l. Teamwork	✓											
m. Communication	✓											
n. Leadership Skills	✓											
o. Adaptability to Work Environment/Surrounding	✓											
p. Attitude	✓											
q. Discipline	✓											

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

KEEP IT UP

Assessed By [Operator]	Slickline Operator
Name	Yuzie Yussof
Date	29/4/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment							
1. Pre-Job Preparation	<p>A) PERFORM PRE CHECKLIST ON ALL EQUIPMENT B) TO CHECK ALL HOSES WAS TIGHT AND SECURE C) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM D) ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK E) BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP F) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE G) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD H) TOOLBOX MEETING BEFORE PROCEED TO JOB</p>								
	Rating (by Operator) <input checked="" type="checkbox"/> 10 9 8	STRONG	ADEQUATE	IMPROVEMENT NEEDED					
2. Surface Equipment Rig-up	<p>A) MAKE UP PCE B) PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D) DISCARD WIRE IF NEEDED E) CHECK ANY DAMAGE ON ALL LUB THREAD F) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H) MAKE UP ROPE SOCKET I) ENSURE ALL SHACKLE SECURE WITH SAFETY SLING</p>								
	Rating (by Operator) <input checked="" type="checkbox"/> 10 9 8	STRONG	ADEQUATE	IMPROVEMENT NEEDED					
3. Tools / Equipment Preparation	<p>A) SERVICE & FUCTION TEST TOOL BEFORE USING IT B) PINNING RUNNING/PULLING TOOLS C) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM FINGER INJURY/CUT E) CLEAN ANY TOOL THAT COVERED IN WAX F) INVENTORY TOOLS</p>								
	Rating (by Operator) <input checked="" type="checkbox"/> 10 9 8	STRONG	ADEQUATE	IMPROVEMENT NEEDED					
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>	N/A								
	Rating (by Operator) <input checked="" type="checkbox"/> 10 9 8	STRONG	ADEQUATE	IMPROVEMENT NEEDED					
5. Downhole Tools Servicing/Redressing/Maintenance	<p>A) SERVICE DHT & FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY</p>								
	Rating (by Operator) <input checked="" type="checkbox"/> 10 9 8	STRONG	ADEQUATE	IMPROVEMENT NEEDED					

Type of Task	Tasks Performed								Assessor Comment					
6. Tools Inventory & Reporting	A) PRE-CHECK INVENTORY DOWNHOLE TOOLS EVERY 2 WEEK B) UPDATE INVENTORY DOWNHOLE TOOL CHECKLIST IF BORROW/LEND C) UPDATE AND REPORTING MISSING DOWNHOLE TOOLS.													
	Rating (by Operator)		STRONG			ADEQUATE			IMPROVEMENT NEEDED					
	10		9	8		7	6	5	4	3	2			
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]													
	Rating (by Operator)		STRONG			ADEQUATE			IMPROVEMENT NEEDED					
	10		9	8		7	6	5	4	3	2			
	Power Pack Air Compressor GenSet Control Panel Test Pump Pressure Control Equipment Mast Weight & Measuring Devices Downhole Tools													
	Total													
	Comments by Operator [please specify competency gaps / area of improvement]													
EXECUTE THE WELL SERVICES OPERATION (IF ANY) (Operating Winch)														
Date / Location / Well No. / Job Type	Activity Summary							Toolstring Configuration						
	Rating (by Operator)		STRONG			ADEQUATE			IMPROVEMENT NEEDED					
	10		9	8		7	6	5	4	3	2			
	Comments by Operator [please specify competency gaps / area of improvement]													

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Score	
		Weight	Total %
A	Safety Awareness	20	
B	Work Performance	20	
C	Technical Skills		
1.	Pre-Job Preparation	8	
2.	Surface Equipment Rig-up	7	
3.	Tools / Equipment Preparation	8	
4.	Equipment Problem Troubleshooting	9	
5.	Downhole Tools Servicing/Redressing/ Maintenance	6	
6.	Tools Inventory & Reporting	7	
7.	Equipment Operation	7	
D	TOTAL (A+B+C)	60	100

Doc.Ref.No.: SLS-FORM-13
Revision No.: 03
Effective Date: 22/05/2023
(Rev.02,Dated:14/06/19-OBSOLETE)

CONTROLLED COPY