

dimension bid

CTS TASK SHEET

Title	Mid-point progress review (After Completion of SLM)				
Target Population	Field Engineers, Field Specialists & Equipment Operator				
This requirement is applicable to:	<input checked="" type="checkbox"/> JFE	<input checked="" type="checkbox"/> FST	<input checked="" type="checkbox"/> EOT	<input checked="" type="checkbox"/> EO1	<input checked="" type="checkbox"/> EO2
	<input checked="" type="checkbox"/> FE1	<input checked="" type="checkbox"/> FS1	<input checked="" type="checkbox"/> EO3		
	<input type="checkbox"/> FE2	<input checked="" type="checkbox"/> FS2			
		<input checked="" type="checkbox"/> FS3			

Objective:

The purpose of this mid-point progress review is for the employee to have a closed session with the FSM and mentor to review his progress with regards to completing the Self-Learning Modules (SLM) as per CDP. This task is crucial to the success of your final assessment which is your appraisal to determine your eligibility to move up to the next level in your position.

Tasks:

To meet the FSM and mentor to schedule a session at least 1 month before reaching mid-point of his respective phase:

- Review the SLM modules that have been completed and undergo questions and answers session with FSM and mentor.
- Review the tasks that have been completed at the time of the meeting.
- Agree on action plan for incomplete tasks or tasks that have been completed but have not met the required standard of competency.

FSM / Mentor's Comments:

task completed.

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c782m