

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	Ag Ku Mohd Amrie Bin Ag Khamis	COB Date	6-Feb-24
Position	Slickline Assistant 2	RTB Date	5-Mar-24
Client	HML	Location	Barton & St-Joseph
Platform	BTJT-A & SJJT-A	Well	BT-101S, SJ-101L, SJ-101A, SJ-101B, SJ-101C
Assessed By	Name : Roy Jackson Position : Slickline Operator		

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)
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Safety Awareness (20%)

- a. Usage of Personal Protective Equipment
- b. Participation in ACT
- c. Understanding of PTW System
- d. Worksite House Keeping

STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10	9	8	7	6	5	4	3	2
	✓							
✓	✓							
		✓						
		✓						

Work Performance (20%)

- e. Initiative and Creativity
- f. Decision Making Capability
- g. Understanding of Job Scope
- h. Tools Inventory and Reporting
- i. Work Quality
- j. Reporting
- k. Punctuality and Time Keeping
- l. Teamwork
- m. Communication
- n. Leadership Skills
- o. Adaptability to Work Environment/Surrounding
- p. Attitude
- q. Discipline

				✓				
			✓					
			✓					
			✓					
		✓						
		✓						
		✓						
		✓						
			✓					
			✓					
		✓						
	✓							

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- Overall satisfactory, keep up the good job.

- He can do the task but with supervision

Assessed By [Operator]	Slickline Operator
Name	Roy Jackson
Date	26/2/2024

DIMENSION BID

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment																											
1. Pre-Job Preparation	A) PERFORM PRE CHECKLIST ON ALL EQUIPMENT B) TO CHECK ALL HOSES WAS TIGHT AND SECURE C) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM D) ENSURE ALL PRESSURE HOSE FROM PP TO RSU BEING SECURE WITH WEB CHECK E) BARRICADE WORKSITE & WELLHEAD AREA BEFORE PERFORME RIGGING UP F) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE G) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD H) TOOLBOX MEETING BEFORE PROCEED TO JOB																												
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2. Surface Equipment Rig-up	A) MAKE UP PCE B) PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D) DISCARD WIRE IF NEEDED E) CHECK ANY DAMAGE ON ALL LUB THREAD F) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE G) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE H) MAKE UP ROPE SOCKET I) ENSURE ALL SHACKLE SECURE WITH SAFETY SLING																												
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3. Tools / Equipment Preparation	A) SERVICE & FUTION TEST TOOL BEFORE USING IT B) PINNING QXE RUNNING TOOLS C) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE D) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT E) CLEAN ANY TOOL THAT IS STUCK DUE TO WAX F) INVENTORY TOOLS IF NECESSARY																												
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4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>	N/A																												
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5. Downhole Tools Servicing/Redressing/Maintenance	A) SERVICE DHT& FUNCTION TEST B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT E) CHECK ANY FAULTY ON DHT THAT BEING USED F) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND CUT G) ENSURE ALL THREADED TOOLS BEING SECURE TIGHTLY																												
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Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
12-Feb-24	BT-101S	TCC, WAX CUT, SGS, FGS	COMPLETE
19-Feb-24	SJ-101L	TCC, WAX CUT	COMPLETE
22-Feb-24	SJ-105C	TCC, WAX CUT	COMPLETE
25-Feb-24	SJ-105B	TCC, WAX CUT	INCOMPLETE
26-Feb-24	SJ-105A		