

## SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	LENNON CHUNG	COB Date	15/2/2023
Position	Wireline Assistant III	RTB Date	14/3/2023
Client	ROC OIL	Location	D35
Platform	D35DP-A (NAGA 2)	Well	A116L/S & A105L/S
Assessed By	Name: LARRY PULIH Position: SENIOR GENERAL SLICKLINE OPERATOR		

Assessment Criteria	Rating (Please ✓ where appropriate)
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### Safety Awareness

a. Usage of Personal Protective Equipment	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Participation In ACT	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Understanding of PTW System	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Worksite House Keeping	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

### Work Competency

a. Pre-job Preparation	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Surface Equipment Rig-up Process	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Tools/Equipment Preparation	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Equipment Problem Trouble Shooting Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Downhole Tools Servicing/Redressing/Maintenance	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Initiative and Creativity	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Decision Making Capability	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
h. Understanding of Job Scope	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
i. Tools Inventory Preparation & Reporting	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
j. Work Quality	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
k. Reporting	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

### Others

a. Punctuality and Time Keeping	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
b. Teamwork	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
c. Communication	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
d. Leadership Skills	<input type="checkbox"/> Excellent	<input checked="" type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
e. Adaptability to Work Environment/Surrounding	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
f. Attitude	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
g. Discipline	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor

### OVERALL PERFORMANCE

<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Very Good	<input type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
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### REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:


HE WAS VERY HARDWORKING AND SUPER ACTIVE IN WORK PREPARATION. HE ABLE TO ADAPT NEW WORK ENVIROMENT AND GOOD EXPOSURE.

HE ALSO CONSIDER FAST LEARNER AND WILLING TO LEARN.

GOOD WORK ATTITUDE.

KEEP IT UP FOR A GOOD JOB.

Assessed By : 

Agreed By : 

Doc Ref No.: SLS-FORM-15

CONTROLLED COPY

Name : LENNON CHUNG

Revision No.: 02 : 14/3/2023

Date : 14/3/2023

Effective Date: 14/06/19



## SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
1. Pre-Job Preparation	1) GET APPROVE PTW ONSITE, DISCUSS ABOUT JHA, GET THE WELL HANDOVER, TOOLBOX TALK AMONG CREW. 2) CHECK ALL HOSES WAS TIGHT AND SECURE 3) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM 4) BARRICADE WORKSITE & WELLHEAD ARE BEFORE PERFORM RIGGING UP 5) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE 6) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD	VERY GOOD AND UNDERSTAND WHAT NEED TO DO AND PREPARED GOOD INITIATIVE IN ADVANCE PREPARATION.
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail	
2. Surface Equipment Rig-up	A) MAKE UP PCE EQUIPMENT B) PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT C) CHECK O-RING BEFORE MAKE UP THE LUBRICATOR D) CHECK ANY DAMAGE ON ALL LUB THREAD E) HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE F) CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE G) MAKE UP ROPE SOCKET H) ENSURE ALL SHACKLE SECURE WITH SAFETY PIN	- HE KNOW THE PROCEDURE FOR SURFACE EQUIPMENT RIG UP
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail	
3. Tools / Equipment Preparation	1) SERVICE & FUCTION TEST TOOL BEFORE USING IT 2) STANBY FXE VALVE PULLING AND RUNNING TOOLS 3) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE, ALSO CHECK THE SHEAR PIN ON PULLING TOOL 4) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT 5) CLEAN ANY TOOL THAT IS STUCK DUE T RUSTY 6) STANBY RUNNING/PULLING AND INVENTORY TOOLS IF NECESSARY	- HE KNOW THE PROCEDURE HOW TO SERVICE THE DHT AND WILLING TO LEARN.
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
4. Equipment	<b>4.1 PP</b> 1) CHECK RADIATOR WATER 2) CHECK HYDRAULIC LEVEL CHECK 3) TOP UP FUEL IF NEEDED 4) CHECK ENGINE OIL LEVEL 5) CHECK IF TEMP LEVEL IS WORKING 6) CLEAN FLAME TRAP IF NEEDED 7) PRESSURE GAUGE FOR PUMP IS WORKING WELL 8) CHECK ALL CONNECTING & HOSES IF ANY LEAK	- ALWAYS DO/CARRY OUT EQUIPMENT CHECKLIST EVERYTIME PERFORMED THE JOB. - GOOD JOB
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail	
	<b>4.2 AC</b>	- NIL -
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail	
	<b>4.3 GS</b>	- NIL -
	Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail	



Slickline Assistant Performance Assessment Feedback
(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
Assessor's Evaluation:	4.4 CP 1) FLUSHING SSV LINE & SCSSV BEFORE HOOK UP HOSES 2) OPERATE THE CP(SSV 3000PSI)(SCSSV 3800PSI) 3) FUNCTION TEST CP ( PUMP ) 4) CHECK CP HOSES IF ANY DAMAGE 5) TOP UP HYDRALIC IF NEEDED 6) CHECK HOSES CONNECTION IF THERE ANY LEAK	- ROUTINE CHECK / FUNCTION TEST WHEN
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.5 TP	- NIL -
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.6 PCE 1) PERFORM HYDROTEST 2) IDENTIFY TYPE OF CONNECTION & MAKE UP 3) PUT GREASE ON ALL THREAD LUBRICATOR 4) CHECK O-RING CONDITION 5) OPERATE & FUNCTION TEST THE BOP 6) MAKE SURE ALL PCE IS VALID 7) FUNCTION TEST ALL PCE ( BOP,QTS,BALL VALVE) 8) CHANGE SBX PACKING	- HE KNOW HOW TO PRE-CHECK / POST CHECK PEE BEFORE/AFTER USE. WELL DONE
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail	
Assessor's Evaluation:	4.7 Mast	- NIL -
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.8 WEIGHT & MEASURING DEVICES(COMBI GAUGE) 1) FLUSH HOSE AND PUMP W15 FLUID 2) CHECK ODOMETER CONDITION 3) FILL UP HYDRAULIC OIL AT THE HYDRAULIC WIRE TANK	- ROUTINE CHECK BEFORE START THE JOB. KEEP ON GOOD WORK ATTITUDE .
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	
Assessor's Evaluation:	4.9 Downhole Tools 1) CHECK & SERVICE DHT 2) PINNING & FUNCTION TEST DHT 3) MAKE UP TOOLSTRING 4) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT 5) CHECK ANY FAULTY ON DHT THAT BEING USED 6) ENSURE ALL THREADED TOOLS BEING SECURE TIGHY	- PREPARED / REDRESSED / SERVICES DHT WITH LESS SUPERVISION  - HE KNOW TO KEEP DHT IN GOOD MANNAR AND STORAGE IN PROPER WAY / PLACE
	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail	

JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
15/02-24/2/2023	A 116 L/S	RIG WORKOVER	WELL SUSPEND
25/2-14/3/2023	A 105 L/S	RIG WORKOVER	IN PROGRESS