

## ASSESSMENT CHECKLIST

Unit: CAP 1.1 **HSE AUDIT AND CONTROL CRITICAL SITUATIONS**

Element: CAP 1.1.1 **Perform Unsafe Act Audits**

PC	Description of Performance Criteria	Description of Evidence	Source of evidence			Competence	Remarks
			O/I	SD	QA		
a	Regular audits are performed at the wellhead and works sites in accordance with Company audits guidelines.	Examination of Unsafe Act Audits. Check candidate's written and oral answers against model answers.	✓			C	Perform audit daily
b	Working conditions and the uses of resources are according to Company procedure and agreed codes of practice.	Examination of Wellhead and site safety equipment and correct segregation of corrosive toxic, flammable, explosive and radioactive materials. Audit Checklists.				C	
c	Potential problems and /or actual breaches of requirements are identified and reported to relevant authorised personnel.	Check candidate's written and oral answers against model answers.	✓				
		Examination of unsafe conditions at wellhead and site: - loose or missing guard, leaking glands and valves. - oily surface.					
		Examination of workforce whether appropriate PPE are worn: - eye, ear protection Gloves, footwear, hard head, apron for chemical handling. - respirators. - toxic gas monitor.	✓			C	
		Check candidate's written and oral answers against model answers.					

# DIMENSION BID

## Element: CAP 1.1.1 Perform Unsafe Act Audits

PC	Description of Performance Criteria	Description of Evidence			Source of evidence	Competence	Remarks
		O/I	SD	Q/A			
d	Recommendations for improving conditions are passed on to relevant authorised personnel with minimum delay.	Examination of Unsafe Act Audits. Feedback from Third Party (OIM, WS, SA).		✓		C	
e	Audit checklist is maintained to current Company standards and all personnel are instructed accordingly.	Examination of latest checklist and records at site.		✓		C	
f	Audit action items are followed through with appropriate personnel.	Examination of the Unsafe Act Audits.		✓		C	

### Legend:

Source of Evidence:	O/I	Observation / Interview	SD	Supporting Document	Q / A	Written Questions & Answers
Competence	C	Competent	NYC	Not Yet Competent		
OVERALL SCORE	STRONG	ADEQUATE	IMPROVEMENT NEEDED			
	10	9	8	7	6	5
				4	3	2

# DIMENSION BID

<b>Assessed by:</b> <b>ALLEVSON AKIN</b> DIMENSION BID (M) SDN BHD East Malaysia Operation (Name)	<b>Agreed by:</b> <b>LEANARD JANGGU ANAK BRIAN</b> (Name)	<b>Verified by:</b> <b>AFIA AMINAH</b> (Name)
Signature	Signature	Signature
14.2.25	20/03/2025	25/02/25
Date	Date	Date

## ASSESSMENT CHECKLIST

PC	Description of Performance Criteria	Description of Evidence	Source of evidence			Competence	Remarks
			O/I	SD	Q/A		
a	Regular audits are performed at the wellhead and works sites in accordance with Company audits guidelines.	Examination of Unsafe Act Audits. Check candidate's written and oral answers against model answers.				C	
b	Working conditions and the uses of resources are according to Company procedure and agreed codes of practice.	Examination of Wellhead and site safety equipment and correct segregation of corrosive toxic, flammable, explosive and radioactive materials. Audit Checklists.				C	
c	Potential problems and /or actual breaches of requirements are identified and reported to relevant authorised personnel.	Check candidate's written and oral answers against model answers.  Examination of unsafe conditions at wellhead and site: - loose or missing guard, leaking glands and valves. - oily surface.  Examination of workforce whether appropriate PPE are worn: - eye, ear protection Gloves, footwear, hard head, apron for chemical handling. - respirators. - toxic gas monitor.				C	
	Check candidate's written and oral answers against model answers.						

# DIMENSION BID

**Element: CAP 1.1.1 Perform Unsafe Act Audits**

PC	Description of Performance Criteria	Description of Evidence			Source of evidence	Competence	Remarks
		O/I	SD	Q/A			
C / NYC							
d	Recommendations for improving conditions are passed on to relevant authorised personnel with minimum delay.					C	
e	Audit checklist is maintained to current Company standards and all personnel are instructed accordingly.					C	
f	Audit action items are followed through with appropriate personnel.					C	

**Legend:**

<b>Source of Evidence:</b>	O/I	Observation / Interview
<b>Competence</b>	C	Competent
	SD	Supporting Document
	NYC	Not Yet Competent

<b>Q / A</b>	Written Questions & Answers
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OVERALL SCORE	STRONG	ADEQUATE	IMPROVEMENT NEEDED
	10	9	8

# DIMENSION BID

Assessed by:	Agreed by:	Verified by:
GARAH MENTRY (Name)	LEANARD JANGGU ANAK BRIAN (Name)	AFIA ANNUR (Name)
Signature	Signature	Signature
14/2/25	20/03/2025	24/2/25
Date	Date	Date