

<b>Title</b>	Active HSSE participation					
<b>Target Population</b>	Field Engineers & Field Specialists					
This requirement is applicable to:	✓	JFE	✓	FST		EOT
	✓	FE1	✓	FS1		EO1
	✓	FE2	✓	FS2		EO2
			✓	FS3		EO3
					✓	GEO

### Objective:

The objective of this task is to create awareness on the importance of HSSE in operation activities. It is also to emphasize the importance of employee's active participations in HSSE program / activities for the Division in order to improve overall Company's performance and compliance to HSSE requirements.

### Tasks:

- Identify a HSSE related issue at location or base
- Describe the issue (what, where, why, who, how etc) and identify potential hazard that may occur if the issue is not removed
- Conduct a safety sharing with the team to create awareness

### REQUIRED EVIDENCE:


- 1 Slide presentation
- 2 Attendance list



OVERALL SCORE	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2


### ASSESSOR's Comments & Recommendation (Safety Officer):

*personnel was able to present the MD HSSE policy to the WMO staff and offshore crew. Good explanation by him.*

Signature		Assessment Date	13/1/25
Name	AHMAD BIN AB MAJID	Position	SNR. EXECUTIVE, HSSE & FACILITY HSSE DEPARTMENT

FSM / OM Comments & Recommendation:

- Good presentation & explanation

Signature		Assessment Date	13/1/25
Name	KHAIRUL RIDHWAN AZIZAN	Position	FIELD SERVICE MANAGER



*Presented by : Nurul Farhanah Binti Muhammad Khairul  
Teo (Junior Field Engineer)*

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## **INTRODUCTION**

### **WHAT IS POLICY?**

- Policy is a general written statements of employer's commitment of a matter.
- Policy is a pre-determined course of action established as a direction towards the objective.

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## OSHA 1994

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### WHAT IS OSHA?



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## OSHA 1994

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### WHAT IS OSHA?

- The Occupational Safety and Health Act is an **Act** which **provides the legislative framework** to secure the **safety and health** among all Malaysian workforce and to protect others against risks to safety or health in connection with the activities of persons at work.
- An Occupational Safety and Health (Amendment) Act 2022 gazette on 16 March 2022.
- An Act to amend the Occupational Safety and Health Act 1994.



**Amendment OSH Act  
Consist of..**



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## OSHA 1994

### Section 16 – OSHA 1994

#### 16. Duty to formulate safety and health policy

*Except in such cases as may be prescribed, it shall be the duty of every employer and every self-employed person to prepare and as often as may be appropriate revise a written statement of his general policy with respect to the safety and health at work of his employees and the organization and arrangements for the time being in force for carrying out that policy, and to bring the statement and any revision of it to the notice of all of his employees.*

Under this section, the duty to formulate safety and health policy shall apply to all employers or self-employed persons except those who have undertaking of not more than five employees which have been stated in Occupational Safety and Health (Employers' Safety and Health General Policy Statements)(Exception) Regulations 1995. Employers are required to prepare a written statement of their occupational safety and health policy, organization and arrangements to carry out the policy.

- Since there will be changes in most organizations in terms of hazards, control measures and personnel in charge, employers are therefore required to review the policy periodically. It needs to be signed and dated by the employer (chief executive officer).

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## OSHA 1994

### Section 19 – OSHA (Amendment) 2022

NO	PROVISION	PENALTY
1	Scope of application ( Schedule – Non application)	-
2	Licensed person for inspection	RM100,000.00 or imprisonment f 1 year or to both.
3	Emergency procedures	RM500,000.00 or imprisonment for a term not 2 years or to both.
4	OSH policy	RM500,000.00 or imprisonment for a term not 2 years or to both.
5	General Duties of Employers and Self-Employed Persons and Principal	RM500,000.00 or imprisonment for a term not 2 years or to both.
6	Risk Assessment	RM500,000.00 or imprisonment for a term not 2 years or to both.

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## ND HSSE POLICY

### HEALTH, SAFETY, SECURITY AND ENVIRONMENTAL (HSSE) POLICY

NEU DIMENSION SDN BHD management is committed to providing a safe and healthy workplace and ensuring that all business activities are conducted in a manner that protects the environment. "Our vision is to be an excellent well services company in HSSE with an incident and injury free Workplace. No harm to people and the protection of environment"

In realize all the above, we are together, committed to :-

- **Prevention of accidents, injuries and pollution**
- Compliance to all applicable and client's health, safety, security and environmental requirements or other relevant laws and regulations.
- Continuously improve our health, safety and environment performance.
- Communicate and promote health, safety, security and environmental awareness among employees, customers, suppliers and contractors.
- Foster a culture where accidents, incidents and near misses are reported and investigated and the lesson learned are shared throughout the organization.
- Ensure that all employees and contractors personnel are continuously provided with adequate and appropriate HSSE trainings.
- Ensure and promote a secure working environment by establishing and maintaining appropriate security measures in all operating locations.
- Protect the security of our employees, assets, contractors and visitors by taking all reasonable steps to mitigate foreseeable harm.

NEU DIMENSION SDN BHD requires the active commitment to HSSE from all employees. In addition, line management has a leadership role in the communication and implementation of, an ensuring compliance with HSSE policies and standards. NEU DIMENSION SDN BHD shall as and when necessary periodically review the policy to ensure continual improvement of the Health, Safety, Security and Environmental Management System.

*[Signature]*  
Date: Ate Ayah  
President  
NEU DIMENSION SDN BHD  
Date: 21<sup>st</sup> February 2022

**Prevention of accidents, injuries and pollution.**

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Date: Azli Ayob  
President  
NEU DIMENSION SDN BHD  
Date: 21<sup>st</sup> February 2022

**Continuously improve our health, safety and environmental performance.**

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**Communicate and promote health, safety, security and environmental awareness among employees, customers, supplier and contractors.**

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Date: 21<sup>st</sup> February 2022  
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**Foster a culture where accidents, incidents and near miss are reported and investigated and the lesson learned are shared throughout the organization.**

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Date: 21<sup>st</sup> February 2022  
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**Ensure that all employees and contractors personnel are continuously provided with adequate and appropriate HSSE trainings.**



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Date: Asli Ayub  
President  
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Date: 21<sup>st</sup> February 2022

**Ensure and promote a secure working environment by establishing and maintaining appropriate security measures in all operating locations.**

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**Protect the security of our employees, assets, contractors and visitors by taking all reasonable steps to mitigate foreseeable harm.**

**THE END**

*Thank you..*






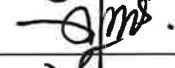










## ATTENDANCE FORM

Purpose: ☒ Meeting ☐ Training / Seminar / Workshop

Type of Training: ☐ Classroom ☐ Practical / Hands On ☐ Technical Sharing

Training Facilitator / Trainer: \_\_\_\_\_

Topic/Subject	THE MONTHLY MEETING	Date	27/3/2024
Venue	WH41 Door 10	Time	9.00 a.m.
Meeting Coordinator	AHMAD / FITRI	Meeting/ Training Duration	

No.	Name	Position	Signature
1	C.W FIRDaus	GW	
2	NURUL FATIHAH IKMAL BINTI ZAIDAN	LE	
3	NORHOLIMAH IKRAM	KA	
4	SUTTI MAHARA AHMAD	PE	
5	NOR HASLINDA SABDON	EM	
6	MOHD MARZOKEY	LC	
7	ATZ'IGH	F	
8	NIK hazlin	HR	
9	FA'IGAH	HR	
10	Siti Nur' Nabila	JLA	
12	FATIN ALIA	OEX	
13	FARA FARLINTA	AE	
14	WAN NUR NOJWA	UA	
15	NURUL AINI FARHANI	FA	

Remark / Comment







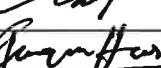
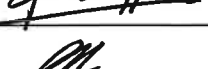



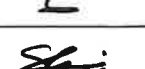


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Purpose: ☒ Meeting ☐ Training / Seminar / Workshop

Type of Training: ☐ Classroom ☐ Practical / Hands On ☐ Technical Sharing

Training Facilitator / Trainer: \_\_\_\_\_

Topic/Subject		Date	27/03/2024
Venue		Time	09.00
Meeting Coordinator		Meeting/ Training Duration	

No.	Name	Position	Signature
1	NURUL SYAMIMI GHAZALI	JFE	
2	M. Faiz Fitr b. Suhani	S. Toolman	
3	M. AMIRUL NAQIB B. JUMA'AT	Intern	
4	Muhammad Nur Hakim Bin Mohd Sofian	Intern	
5	Ridwan B. Ramli	AC	
6	Muhammad Nur	TSO	
7	MUHAMMAD HABIB BIN ABDULLAH	ME	
8	FURGAN HASPI KAMARULZAMAN KASSIM HJ AHMAD HJ ALI TS		
9	Mohamed Ashraf Bin Abdul Kook	EOT	
10	MUHAMMAD. MUAWIDJAH BTD MUDAH BISTARI	MT	
12	MOHAMAD NORFARIS BIN ROHAP	EOT	
13	MOHAMAD SYAHIR BIN MOHD ANWAR @ MOHD ANWAR	EOT	
14	MOHAMMAD SHAHIEZAM BIN MOHAMMED	INTERN	
15	MUHAMMAD IKMAL HA'NI BIN SALLEH	EOT	

Remark / Comment



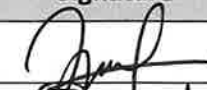








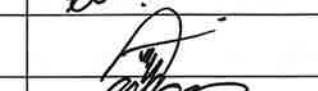





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Type of Training: ☐ Classroom ☐ Practical / Hands On ☐ Technical Sharing

Training Facilitator / Trainer: \_\_\_\_\_

Topic/Subject		Date	27/03/2024
Venue		Time	09.00
Meeting Coordinator		Meeting/ Training Duration	

No.	Name	Position	Signature
1	MOHAMAD AMIK BIN MOHD JUANDA	EOT	
2	FAERUL ALIM B. ISLAN	E-T	
3	Muhammad Syamil Izwan b. Romli	EOT	
4	IZZAT IKHWAN BIN AZMAN	EOT	
5	Harun bin Ibrahim	Skunking	
6	Sy Sy bin Harun	mechanic	
7	MUHAMMAD HAZIQ BIN AZAMUDDIN	INTERNSHIP	
8	ZUL KHAHLIB BIN MD YASIN	INTERN	
9	MUHAMMAD HUSAMUDDIN B ABD HADI	toolman	
10	Mior Hamdan B. Mior Arham Azmi	INTERN	
12	Mahesh Nemat	Mech.	
13	Azman Abd Kersak	Mech	
14	SAYED SHADIL	TECH.	
15	MUHAMMAD ZAIMIE BIN MUHAMMAD	B/S	
16	MUHD SAIFUL ADILIN BIN CHE MAHADI	PCE	

Remark / Comment


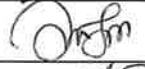



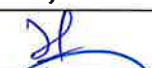



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Type of Training: ☒ Classroom ☐ Practical / Hands On ☐ Technical Sharing

Training Facilitator / Trainer: AHMAD

Topic/Subject	HSSE COMMITTEE MEETING	Date	21/3/2024.
Venue	WH 41	Time	0930
Meeting Coordinator	AHMAD	Meeting/ Training Duration	2 HRS.

No.	Name	Position	Signature
1	AHMAD BIN AB MAJID	SHO	
2	NIK HAZLIN HAZURA NIK AZP2	HR	
3	M. NOORHAFFAN BIN AB. MAJID	SCPE	
4	FARAFADUKHA BADIUL HASLAM	AB	
5	Bakry Cantani Massavjee	ELC	
6	NOR HASLINDA BINTI SABDON	BM	
7	Rosazman B. Boni	MP.	
8	MOHD SHAMBAKUL RIZKI BIN MOHD ZAID	HJE	
9	AFIR AMAN BIN HASAN	F3M	
10			
12			
13			
14			
15			

Remark / Comment