

SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 1: To be completed by Assessor)

Name	BENNYLOVE BENJAMIN	COB Date	20/02/2024
Position	SLICKLINE ASSISTANT III	RTB Date	18/03/2024
Client	ROC OIL	Location	J4DP-A
Platform	D35	Well	A-05L, A-03L
Assessed By	Name: AMMIROL AHMAD Position: SLICKLINE OPERATOR		


RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)							
	STRONG			ADEQUATE			IMPROVEMENT NEEDED	
	10	9	8	7	6	5	4	3
Safety Awareness (20%)								
a. Usage of Personal Protective Equipment	✓							
b. Participation in ACT	✓							
c. Understanding of PTW System			✓					
d. Worksite House Keeping	✓							
Work Performance (20%)								
e. Initiative and Creativity		✓						
f. Decision Making Capability		✓						
g. Understanding of Job Scope	✓							
h. Tools Inventory and Reporting		✓						
i. Work Quality		✓						
j. Reporting	✓							
k. Punctuality and Time Keeping	✓							
l. Teamwork	✓							
m. Communication		✓						
n. Leadership Skills			✓					
o. Adaptability to Work Environment/Surrounding		✓						
p. Attitude	✓							
q. Discipline	✓							

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- HARDWORKING & ABLE TO WORK WITH MINIMUM SUPERVISION.  
- UNDERSTAND HIS ROLE AND TASK AS A SLICKLINE ASSISTANT.  
- COMMUNICATE WITH COLLEAGUE IF HAVING PROBLEM WITH JOB PROGRAM.  
- Overall, He has demonstrate high quality of work.

Assessed By [Operator]	
Name	AMMIROL AHMAD
Date	18/3/2024



SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment								
1. Pre-Job Preparation	1). Do toolbox talk among crew and WIS. 2). Perform Hazard Hunt prior start operation. 3). Performed pre-checklist on all quipment. 4). Esure all tools being prepared and funtion test prior to job being perform. 5). To verify all hoses was tight and secure installed. 6). Ensure all pressure hose from Power Pack to Reel Skid Unit being secure with whip check installed. 7).Ensure to top up diesel and hydraulic oil on Power Pack and SWCP. 8). Barricade wireline deck and wellhead deck area prior to perform rigging up/down PCE equipment. 9). Check the well condition to identified if there is any potential passing on wellhead valve. 10). Walk the line prior start rigging up.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
2. Surface Equipment Rig-up	1). Make up PCE lower and upper section. 2). Put grese on all lubicator thread connection prior to connect it. 3). Make sure lubricator O-ring are installed and in good condition prior to make up lubricator. 4). Discard wire if needed. 5). Check any damage on all lubricator thread. 6). Hook up all hoses and check all hoses for any damaged before use. 7). Check all PCE equipment due date before use. 8). Make up rope socket. 9). Ensure all shackle been installed safety pin. 10). Make sure to function test SWCP and air line. 11). Test run Power Pack prior start operation. 12). Ensure control line hose has no leak or damge. 13). Connect BOP hoses from RSU or WCP.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
3. Tools / Equipment Preparation	1). Service & function test tool before using it. 2). Pinning running & pulling tools. 3). Check any thread damage on tools before/after use. 4). File any sharp edge tools after tight with pipe range. 5). Clean up tools after run in hole. 6). Inventory tools if necessary. 7). Ensure check all tools and connection size before start operation.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
4. Equipment Problem Troubleshooting <i>[Please state type of equipment and describe troubleshooting job performed]</i>										
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2



Type of Task	Tasks Performed			Assessor Comment						
5. Downhole Tools Servicing/Redressing/Maintenance	1). Function test 3" 1420 BO shifting tool. 2). Redress and pinning 2" GS pulling tool c/w prong. 3). Redress and pinning 2" GS pulling tool									
	p	STRONG		ADEQUATE			IMPROVEMENT NEEDED			
		10	9	8	7	6	5	4	3	2



Type of Task	Tasks Performed	Assessor Comment																																																																																																																																
6. Tools Inventory & Reporting	1. Reinventory all tools inside the DHT toolbox to identify if there is any tool need to request or to locate any tools that have been borrowed by other location and borrowed tools from other location.																																																																																																																																	
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Type of Task		Tasks Performed	Assessor Comment
JOB DETAIL:			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
21/2/2024	A-05L	OPEN SSD	COMPLETE
18/3/2024	A-03L	TCC & RETRIEVE PLUG	INCOMPLETE

To be completed by verifier (FSM)

SUMMARY OF OVERALL PERFORMANCE

		Weight	Score	
			Total	%
A	Safety Awareness	20	#REF!	#REF!
B	Work Performance	20	#REF!	#REF!
C	Technical Skills	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
D	TOTAL (A+B+C)	100		#REF!