

## COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 1: To be completed by Assessor [WEIGHT: 40%]

Name	ZALANI B IBRAHIM	COB Date	2-Sep-22
Position	GENERAL EQUIPMENT OPERATOR	RTB Date	30-Sep-22
Client	PETRONAS CARIGALI	Location	DULANG A
Platform	DULANG	Well	A-05 L
Assessed By	MUHAMAD TAUFUQ ISMAIL	Position:	COILED TUBING SUPERVISOR

**RATING LEGEND:**

<b>STRONG</b>	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
<b>ADEQUATE</b>	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
<b>IMPROVEMENT NEEDED</b>	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)
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**Safety Awareness (20%)**

- a. Usage of Personal Protective Equipment
- b. Participation in UAUC
- c. Understanding of PTW System
- d. Worksite House Keeping

STRONG			ADEQUATE			IMPROVEMENT NEEDED		
10	9	8	7	6	5	4	3	2
✓								
	✓							
	✓							
	✓							

**Work Performance (20%)**

- e. Initiative and Creativity
- f. Decision Making Capability
- g. Understanding of Job Scope
- h. Tools Inventory and Reporting
- i. Work Quality
- j. Reporting
- k. Punctuality and Time Keeping
- l. Teamwork
- m. Communication
- n. Leadership Skills
- o. Adaptability to Work Environment/Surrounding
- p. Attitude
- q. Discipline

	✓							
		✓						
	✓							
		✓						
	✓							
		✓						
✓								
✓								
	✓							
	✓							
✓								
✓								

**REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:**

- Good attitude

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- Overall good Perform

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Assessed By [Supervisor]	
Name	MUHAMAD TAUFUQ ISMAIL
Doc. Ref. No.: CTS-FORM-90	
Date	30 Sept 2022
Revision No.: 01	CONTROLLED COPY

**COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK**

**PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]**

Type of Task	Tasks Performed	Assessor Comment																			
1. Pre-Job Preparation	1. Attend toolbox and morning meeting with CSR. 2. Attend pre job meeting with client PCSB 3. Pre-check/EMC1 all CTU equipment before run the job.	Done																			
	<table border="1"> <tr> <th>Rating (by SUPERVISOR)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td></td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
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	10	9	8	7	6	5	4	3	2												
2. Surface Equipment Rig-up	1. Assist crew to rig up pumping surface line from SP01 to coil reel and kill port to combi BOP. 2. Assist crew to rig up N2 line from NCV to CT reel. 3. Rig up 4" hose from fluid storage tank to SP01. 4. Rig up 4" hose from BMX tank to SP01. 5. Spot/arrange flood light, control cabin and tool container electric cable to junction box. 6. Rig up water injection line from well to fluid storage tank. 7. Rig down wilden pump, 2" spring hose and air hose from sea deck to main deck	Done																			
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3. Tools / Equipment Preparation	1. Perform EMC1 on Control Cabin, Stripper, Single and Combi BOP, CT reel, CIDF 01, Injector Head, Jacking Frame and Power Pack for pre job. 2. Prepare Downhole tools to be use during job.	Done																			
	<table border="1"> <tr> <th>Rating (by Operator)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td></td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
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	10	9	8	7	6	5	4	3	2												
4. Equipment	4.1 Batch Mixer	Done																			
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Employee was able to OPERATE the equipment:	<table border="1"> <tr> <td>Under Supervision</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Standalone</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Under Supervision	<input type="checkbox"/>	Standalone	<input checked="" type="checkbox"/>																
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**COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK**

PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]

Type of Task	Tasks Performed	Assessor Comment								
	4.2 Pump Unit	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		
	4.3 Nitrogen Pump unit & Nitrogen Tank 1. Assist crew to rig up 2" HP treating line to CT reel and include bleed off line. 2. Assist crew to rig up cryogenic hose from N2 tank to inlet and outlet line on NCV	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		
	4.4 Power Pack 1. Perform EMC 1 for pre and post job	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		
	4.5 Control Cabin 1. Setup job file before start any run. 2. Perform Unload on well A-05 L 3. Perform EMC 1 for pre and post job. 4. Update job ticket including chemical tracking and chemical ticket	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		

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**PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]**

Type of Task	Tasks Performed	Assessor Comment								
	<b>4.6 CT Reel</b> 1. Perform EMC 1 for pre and post job	Done								
	<b>Rating (by SUPERVISOR)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
	<b>Employee was able to OPERATE the equipment:</b>				Under Supervision					
					Standalone			/		
	<b>4.7 Injector Head</b> 1. Top up Injector Lube Oil before start job. 2. Top up Injector gear box oil prior to start job. 3. Perform EMC 1 for pre and post job	Done								
	<b>Rating (by SUPERVISOR)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
	<b>Employee was able to OPERATE the equipment:</b>				Under Supervision					
					Standalone			/		
	<b>4.8 Pressure Control Equipment</b> 1. Function test Single and Combi BOP prior to start job. 2. Function test Stripper prior to start job. 3. Perform EMC 1 for pre and post job.	Done								
	<b>Rating (by SUPERVISOR)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
	<b>Employee was able to OPERATE the equipment:</b>				Under Supervision					
					Standalone			/		
	<b>4.9 Basic BHA Components</b> 1. Prepare and make up BHA configuration to be use on the job	Done								
	<b>Rating (by SUPERVISOR)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
	<b>Employee was able to OPERATE the tools:</b>				Under Supervision					
					Standalone			/		

## COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

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Type of Task	Tasks Performed	Assessor Comment								
<b>5. Job Supervision</b> (if applicable) <i>Please complete this section if you perform any supervisory role during operation</i>		<i>Assist Supervisor to execute the Job</i>								
	<b>Rating (by SUPERVISOR)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
	Please <input checked="" type="checkbox"/> accordingly to confirm the role of the employee during operation				Full Supervisor					
				2nd / Night Supervisor						

