

DIMENSION BID



FULL NAME:	MUHAMMAD SYAFIQ B. ARIFFIN
JOINED DATE:	5/6/2024
CONFIRMATION DATE:	
REGION:	TERENGGANU
DIVISION:	WMO
CONTROL DATE:	

DIMENSION BID



SA III Control Process

SA II expectations are set according to your location's requirements, but below you will find some guidelines as minimum requirements to help you succeed in the process.

You may expect to start your SA II control within 12 - 24 months from joining Dimension Bid Sdn. Bhd, depending on your competency development progress. The SA III module is more technical and operations oriented. By this stage a SA III is expected to have serviced most of SLS tools and equipment.

The path for SA II to prepare for SA III control will be:

- 1 Perform at least:
 - i. Sea Offshore Trips (at least 3 different job types) – List of job refer to Para 6.3 a. Slickline Personnel Competency Matrix, items no 40 – 59.
 - ii. Conduct 1ea x HSSE SQ Presentation OR 1 HSE Contribution Activity
 - iii. Attend 3ea Technical In-house Training
 - iv. Submit 1ea UAUC/day while offshore
- 2 Complete the following paperworks:
 - i. SLS-FORM-141: SLS CMS Slickline Assistant II Promotion Booklet
 - ii. SLS-FORM-149: SLS CMS Job Track Record
 - iii. SLS-FORM-150: Slickline Assistant Workbook (for new hire)
 - iv. SLS-FORM-13 : Slickline Assistant Performance Assessment Feedback
 - v. Slickline Assistant II Training & Exam Module
 - vi. HR-FORM-09 : Performance Appraisal & Development Plan

Note:

- 1 The HSSE presentation doesn't have to be self-made. You can use presentation from supplier or any other sources.
- 2 When preparing for the presentaton, please expect questions from your audience. The presentation needs to demonstrate your full understanding in HSSE & SQ
- 3 During the HSSE presentation, you are expected to demonstrate your full understanding and awareness in HSSE & SQ
- 4 Target audiences for the presentation are Slickline Operators or Support Role at your Location. The management will evaluate the presentation and sign-off your control sheet.

Upon completion of the above requirement, please handover the complete package to your FSM who will then evaluate your eligibility for promotion together with OM for Management approval.

DIMENSION BID

SLICKLINE ASSISTANT II EVALUATION CHECKLIST

SLICKLINE SERVICES

SLICKLINE ASSISTANT II DETAILS

FULL NAME

SENIORITY DATE

MUHAMMAD SYAFIQ B. ARIFFIN

19/03/2022

REGION
KEMERLANGGAN

DIVISION
WMO

UNIT/SECTION
SLC

LOCATION
KEMAMAN

CONFIRMATION DATE

Please tick (✓) at the relevant box the Competency Level of the Slickline Assistant II (L1-Awareness, L2-Basic, L3-Skilled, L4-Broad, L5-Full Understanding)

SAFETY	L1 L2 L3 L4 L5					ASSESSED BY	DATE	QUALITY	L1 L2 L3 L4 L5					ASSESSED BY	DATE
DB HSE Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ahmed	18/11	QMS & ISO knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	HAFZAN	19/11/2024
Risk Assessment and Hazard Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ahmed	18/11	DB Quality Policy & Objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	HAFZAN	19/11/2024
Field Safety and PTW Familiarization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ahmed	18/11	DB Slickline Procedure and SOP	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	HAFZAN	19/11/2024	

Custodian Name and Position: Ahmed [Signature] 18/11/2024
Custodian Signature/Date: HAFZAN 19/11/2024 [Signature]

SERVICE QUALITY	L1 L2 L3 L4 L5					ASSESSED BY	DATE	SERVICE QUALITY	L1 L2 L3 L4 L5					ASSESSED BY	DATE
Knowledge of Slickline Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Slickline Job Preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11
Tools and Equipment Handling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Post-job Preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11

Custodian Name and Position: Asman Sulong - SASO [Signature]
Custodian Signature/Date: Asman Sulong - SASO [Signature]

PERSONAL QUALITY	L1 L2 L3 L4 L5					ASSESSED BY	DATE	PERSONAL QUALITY	L1 L2 L3 L4 L5					ASSESSED BY	DATE
Learning Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Field Operations Readiness Status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11
Time Discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Stress Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11
Command/Instruction Handling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Communication Skills - Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11
Self Confident	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Communication Skills - Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11

Custodian Name and Position: Asman Sulong - SASO [Signature]
Custodian Signature/Date: Asman Sulong - SASO [Signature]

MANAGEMENT / ADMINISTRATION	L1 L2 L3 L4 L5					ASSESSED BY	DATE	M	L1 L2 L3 L4 L5					ASSESSED BY	DATE
Inventory Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Inspection Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11
Materials Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11	Slickline Job Reporting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asman	18/11

Custodian Name and Position: Asman Sulong - SASO [Signature]
Custodian Signature/Date: Asman Sulong - SASO [Signature]

MANAGER'S COMMENTS: Specify the candidate main strong points and development areas

CANDIDATE'S COMMENTS: Add comments about the support you have received from your tutor/location

RECOMMENDED FOR NEXT POSITION? YES NO Remark: If NO, please submit e-mail to FSM and specify details here.

CANDIDATE'S SIGNATURE: [Signature]
INSTRUCTOR'S SIGNATURE: AFIQ AIMAN BIN HASSAN, DIMENSION BID (M) SDN BHD
MANAGER'S SIGNATURE: AFIQAMMAR BIN ZULKEPLI, GENERAL MANAGER, DIMENSION BID (M) SDN BHD
DATE: [Blank]

DIMENSION BID

SLICKLINE ASSISTANT II EVALUATION CHECKLIST

SLICKLINE SERVICES

SLICKLINE ASSISTANT II DETAILS

FULL NAME

MUHAMMAD SYAFIQ B. ARIFFIN

SENIORITY DATE

19/6/2022

REGION

TERENGGANU

DIVISION

WMO

UNIT/SECTION

SLS

LOCATION

KEMAMAN

CONFIRMATION DATE

TECHNICAL EVALUATION

Please tick (✓) at the relevant box the Competency Level of the Slickline Assistant II
(L1-Awareness, L2-Basic, L3-Skilled, L4-Broad, L5-Full Understanding)

BASIC WIRELINE	L1	L2	L3	L4	L5	PCE	L1	L2	L3	L4	L5
Wireline Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Well Control Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Well Completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Control Module Operating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Down Hole Tool	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SWCP Operating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wireline Cable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flow Tube	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Slickline Service Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pressure Test Pump	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Custodian Name and Position: Azman - SLSO

Custodian Signature/Date: [Signature] 18/11/24

Custodian Name and Position: Rosnana / MS

Custodian Signature/Date: [Signature]

OPERATION AND MAINTENANCE	L1	L2	L3	L4	L5
Auxiliary SE (MPI/LT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>Mahat</i>
Slimline Unit/P.Pack/RSU	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mast and Hoisting System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Generator/Air Compressor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Down Hole Tool L1 & L2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Custodian Name and Position: Rosnana / MS

Custodian Signature/Date: [Signature]

OPERATION AND MAINTENANCE	L1	L2	L3	L4	L5
Spooling Control System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> <i>Mahat</i>
Engine System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hydraulic System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Electric & Electronic System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive train System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Custodian Name and Position: Rosnana / MS

Custodian Signature/Date: [Signature]

Operation	L1	L2	L3	L4	L5
Winch Man	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Rig Up/Down	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PTW Familiarization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Custodian Name and Position: Azman - SLSO

Custodian Signature/Date: [Signature] 18/11/24

GENERAL	L1	L2	L3	L4	L5
Basic Down Hole Tool Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pulling Tool Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PTW Familiarization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Custodian Name and Position: Fairiz Fikri - SLSO Toolman

Custodian Signature/Date: [Signature] 18-11-24

DIMENSION BID

INSTRUCTOR'S COMMENTS

Syafiq has met all requirement to be promoted to SA111

CANDIDATE'S COMMENTS

Add comments about the support you have received form your tutor/location

INSTRUCTOR

Recommend Promotion to Next Level?

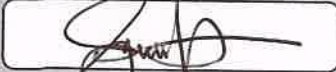
Y N

DIVISION MANAGER


Approve Promotion To Next Level ?

Y N

CANDIDATE'S SIGNATURE *



INSTRUCTOR'S SIGNATURE


AFIQ AIMAN BIN HASSAN
Field Service Manager
DIMENSION BID (M) SDN BHD

MANAGER'S SIGNATURE

AFIQ AMMAR BIN ZULKEPLI
GENERAL MANAGER
DIMENSION BID (M) SDN BHD

DATE

DIMENSION BID

SLICKLINE ASSISTANT II EVALUATION CHECKLIST SLICKLINE SERVICES

SLICKLINE ASSISTANT II DETAILS

FULL NAME

SENIORITY DATE

MUHAMMAD SYAFIQ B. ARIFFIN

19/06/2022

REGION

DIVISION

UNIT/SECTION

LOCATION

CONFIRMATION DATE

TERENGGANU

WMO

SLS

KEMAMAN

*

SLICKLINE ASSISTANT II CHECKLIST

Done prior to final submission to HR

No Slickline Assistant Package will be processed by the HR if any of the points are missing.

TASK & REPORTS

- 5 x Offshore Trip (Please attach SLS-FORM-149 Job Track Record)
- 1ea x HSE SQ Presentation OR 1 HSE Contribution Activity
- Completed Slickline Assistant II Training & Exam Module
- Attend 3ea x Technical Inhouse Training
- 1 ea UAUC per day (for every offshore trip) and signed by Safety Officer
- Completed Slickline Assistant Performance Assessment Feedback for for all jobs performed (refer Job Track Record)
- Completed Performance Appraisal & Development Plan

PAPERWORK

- Slickline Assistant II Evaluation Sheet
- Slickline Assistant II Technical Evaluation Sheet
- Job Tracking Record (Verified by FSM)
- HSE SQ Slide Presentation signed by Safety Officer
- Technical Inhouse Training Attendance
- 1ea UAUC per day and signed by Safety Officer
- SLS-FORM-13 : Slickline Assistant Performance Assessment Feedback
- HR-FORM-09 : Performance Appraisal & Development Plan

VERIFICATION

I hereby verify that the above paperworks and documents above has been checked and confirmed true. I further certify that all information contained herein is true and accurate.

I understand that any falsifying of any document above could result in disciplinary action and being denied access to Slickline Assistant program in future.

PREPARED AND SUBMITTED BY

SIGNATURE

NAME: MUHAMMAD SYAFIQ B. ARIFFIN
POS: SLS ASSISTANT II
DATE: 21/11/24

DIMENSION BID

ENDORSEMENT

All check points listed above have been verified completed by myself or my delegates.
I Deem This Slickline Assistant II Candidate READY to be Promoted to Next Level

VERIFIED BY

AGREED BY

SIGNATURE

SIGNATURE

NAME : **AFIQ AIMAN BIN HASSAN**
Field Service Manager
POS : **DIMENSION BID (M) SDN EHD**
DATE : **28/11/24**

NAME : **AFIQAMMAR BIN ZULKEPLI**
GENERAL MANAGER
POS : **DIMENSION BID (M) SDN BHD**
DATE :

FOR HR USAGE

I hereby received this Slickline Assistant package for processing
I deem this Slickline Assistant II Candidate READY to be promoted to Next Level.

RECEIVED BY

SIGNATURE

NAME :

POS :

DATE :