



**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 1: To be completed by Assessor)

Name	LESTER JAKE	COB Date	04/06/2024
Position	WIRELINE ASSISTANT III	RTB Date	02/07/2024
Client	ROC OIL	Location	D35 COMPLEX
Platform	D35DP-A	Well	D35-109
Assessed By	BOBBY SAGENG	Position: SLICKLINE OPERATOR	

<b>Assessment Criteria</b>	<b>Rating (Please √ where appropriate)</b>
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**Safety Awareness**

- a. Usage of Personal Protective Equipment  Excellent  Very Good  Good  Satisfactory  Poor
- b. Participation in ACT  Excellent  Very Good  Good  Satisfactory  Poor
- c. Understanding of PTW System  Excellent  Very Good  Good  Satisfactory  Poor
- d. Worksite House Keeping  Excellent  Very Good  Good  Satisfactory  Poor

**Work Competency**

- a. Pre-job Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- b. Surface Equipment Rig-up Process  Excellent  Very Good  Good  Satisfactory  Poor
- c. Tools/Equipment Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- d. Equipment Problem Trouble Shooting Capability  Excellent  Very Good  Good  Satisfactory  Poor
- e. Downhole Tools Servicing/Redressing/Maintenance  Excellent  Very Good  Good  Satisfactory  Poor
- f. Initiative and Creativity  Excellent  Very Good  Good  Satisfactory  Poor
- g. Decision Making Capability  Excellent  Very Good  Good  Satisfactory  Poor
- h. Understanding of Job Scope  Excellent  Very Good  Good  Satisfactory  Poor
- i. Tools Inventory Preparation & Reporting  Excellent  Very Good  Good  Satisfactory  Poor
- j. Work Quality  Excellent  Very Good  Good  Satisfactory  Poor
- k. Reporting  Excellent  Very Good  Good  Satisfactory  Poor

**Others**


- a. Punctuality and Time Keeping  Excellent  Very Good  Good  Satisfactory  Poor
- b. Teamwork  Excellent  Very Good  Good  Satisfactory  Poor
- c. Communication  Excellent  Very Good  Good  Satisfactory  Poor
- d. Leadership Skills  Excellent  Very Good  Good  Satisfactory  Poor
- e. Adaptability to Work Environment/Surrounding  Excellent  Very Good  Good  Satisfactory  Poor
- f. Attitude  Excellent  Very Good  Good  Satisfactory  Poor
- g. Discipline  Excellent  Very Good  Good  Satisfactory  Poor


**OVERALL PERFORMANCE**

- Excellent  Very Good  Good  Satisfactory  Poor

**REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:**

- A very hard working and reliable person with ability to managed his work task independently without supervision.
- He displays a strong personal commitment to successfully completing all task given in safely manner.
- Consistently able to delegate routine tasks with clearly defined responsibility to subordinate.
- Overall, he has demonstrate high quality of work and strongly qualified for advancement.

Assessed By :   
 Name : BOBBY SAGENG  
 Date : 02/07/2024

Agreed By :   
 Name : LESTER JAKE  
 Date : 02/07/2024

# DIMENSION BID

## SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment								
<b>1. Pre-Job Preparation</b>	1) Performed pre start checklist on Equipment. 2) To verify all hose was tight and no leak. 3) Ensure all tools that needed to be run on that day prepared. 4) Check diesel, coolant, engine oil, and hydraulic oil on PP. 5) Check on RSU condition. 6) Walk the line to ensure hose fit for use and no crack/leak.									
	<b>Rating (by Operator)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
<b>2. Surface Equipment Rig-up</b>	1) Make up PCE. 2) Discard slickline wire. 3) Make up new Rope socket. 4) Hook up all hoses. 5) Make up tools string. 6) Pressure test PCE.									
	<b>Rating (by Operator)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
<b>3. Tools / Equipment Preparation</b>	1) Service and function test tools on surface before RIH. 2) Pinning and function test down hole tools. 3) Make up tools string and double check all connection. 4). Perform preventive maintenance on down hole tools inside tools box.									
	<b>Rating (by Operator)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
<b>4. Equipment Problem Troubleshooting</b> <i>[Please state type of equipment and describe troubleshooting job performed]</i>										
	<b>Rating (by Operator)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2
<b>5. Downhole Tools Servicing/Redressing/Maintenance</b>	1) Service down hole tools. 2) Check GS P/Tool & 2" SB P/Tool before run in hole. 3) Check 2.890 & 2.735 DRIFT before run in hole.      4) Check 2.25 Bailer (Ball type) before run in hole.									
	<b>Rating (by Operator)</b>	<b>STRONG</b>			<b>ADEQUATE</b>			<b>IMPROVEMENT NEEDED</b>		
		10	9	8	7	6	5	4	3	2

Type of Task	Tasks Performed	Assessor Comment								
6. Tools Inventory & Reporting	1)Check Tools inventory and make inventory on site. 2)Performed check list equipment.									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
7. Equipment Operation	[Operator to rate TSA / SA / SSA competency in operating the equipment]									
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Power Pack									
	Air Compressor									
	GenSet									
	Control Panel									
	Test Pump									
	Pressure Control Equipment									
	Mast									
	Weight & Measuring Devices									
Downhole Tools										
Total		0	0	0	0	0	0	0	0	0
Comments by Operator <i>[please specify competency gaps / area of improvement]</i>										
<b>EXECUTE THE WELL SERVICES OPERATION (IF ANY)</b> (Operating Winch)										
Date / Location / Well No. / Job Type	Activity Summary	Toolstring Configuration								
	Rating (by Operator)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Comments by Operator <i>[please specify competency gaps / area of improvement]</i>									

Type of Task	Tasks Performed	Assessor Comment	
<b>JOB DETAIL:</b>			
DATE	WELL NO.	JOB TYPE	STATUS (COMPLETE / INCOMPLETE)
05.06.24	WH-109	Retrived PXX Plug & Sand bailing	COMPLETE

To be completed by verifier (FSM)

**SUMMARY OF OVERALL PERFORMANCE**

		Weight	Score	
			Total	%
<b>A</b>	<b>Safety Awareness</b>	20	#REF!	#REF!
<b>B</b>	<b>Work Performance</b>	20	#REF!	#REF!
<b>C</b>	<b>Technical Skills</b>	60	52	44.571
	1. Pre-Job Preparation	8		
	2. Surface Equipment Rig-up	7		
	3. Tools / Equipment Preparation	8		
	4. Equipment Problem Troubleshooting	9		
	5. Downhole Tools Servicing/Redressing/Maintenance	6		
	6. Tools Inventory & Reporting	7		
	7. Equipment Operation	7		
<b>D</b>	<b>TOTAL (A+B+C)</b>	100		#REF!