

ASSESSMENT CHECKLIST

Unit: CAP 1.3 EXECUTE THE WELL SERVICES OPERATIONS

Element: CAP 1.3.1 Enter the well bore

PC	Description of Performance Criteria	Description of Evidence	Source of evidence			Competence	Remarks
			O/I	SD	Q/A		
a	Safe working practices and agreed safety measures are implemented and maintained in accordance with statutory and operational requirements.	Examine evidence on 'PTW', pre-job briefing, 'Unsafe act auditing', 'Risks and Hazards assessment (where applicable)', understanding in dealing with differential pressures, safe materials handling, correct and proper materials usage. Check candidate's under-pinning knowledge on operation procedures via questioning (oral/written) or by natural direct observation. Also where available, reports to support e.g. copy of 'PTW' and work reports.	✓			C	
b	Running controls are confirmed as pre-set to required datum.	Examine evidence on well services toolstring 'zero' reference point ('BDF' and 'BTHF'), interpretation of well diagrams, depth correlation, zero setting on depth counter. Check candidate's under-pinning knowledge via questioning (oral/written), or direct field observation.	✓			C	
c	Pressures are equalised in accordance with operational requirements and instructions.	Check evidence on handling types of well services tasks related to differential pressures, well pressures, control-line pressure, & sub-surface safety valve status. Check candidate's under-pinning knowledge via questioning (oral/written), or direct field observation.	✓			C	

DIMENSION BID

Dimension Bid Competency Assurance Program

Element: CAP 1.3.1 Enter the well bore

PC	Description of Performance Criteria	Description of Evidence	Source of evidence			Competence	Remarks
			O/I	SD	Q/A		
d	The well bore is entered in accordance with operational requirements and instructions.	Check candidate's under-pinning knowledge via questioning (oral/written), or direct field observation on well services objective programs, operation guidelines, toolstring and lubricators configurations.	✓			C	
e	Faults and defects are accurately identified and appropriate remedial action taken in accordance with operational requirements.	Check evidence on job reports and replacement requisitions. Check candidate's under pinning knowledge on identifying faults and defects as well as actions to remedy such faults and defects via questioning (oral/written).	✓			C	
f	Data is accurately recorded at appropriate times and frequencies in accordance with operational requirements.	Check evidence on operation reports (e.g. FTHP, CITHP, CHP, FLP). Check candidate's under-pinning knowledge via questioning (oral/written).	✓			C	
g	Operational report is presented in an appropriate format and submitted to the relevant personnel.	Confirm with product evidence. Operation reports required.	✓			C	

Legend:

Source of Evidence: O/I Observation / Interview SD Supporting Document

Competence: C Competent NYC Not Yet Competent

Q/A Written Questions & Answers

DIMENSION BID

OVERALL SCORE	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2
		9							

Assessed by:	Agreed by:	Verified by:
<i>GARY MATHY</i>	(TSO)	(HOD)
(Name)	(Name)	<i>Arice Amador</i>
Signature	Signature	Signature
<i>[Signature]</i>		<i>[Signature]</i>
Date	Date	Date
<i>4/23/25</i>		<i>2015/25</i>

