DIMENSION BID

SLICKLINE SERVICES DEVELOPMENT PLAN

SSA I > SSA II PROMOTION BOOKLET

FULL NAME:	MUHAMAD ABDUL LATIF BIN MOHD
JOINED DATE:	1 JUN 2014
CONFIRMATION DATE:	~~1 AUG~~ 1 NOV 2014
REGION:	WMO
DIVISION:	SLICKLINE
CONTROL DATE:	

DIMENSION BID

SENIOR SLICKLINE ASSISTANT I EVALUATION SHEET
SLICKLINE SERVICES

SENIOR SLICKLINE ASSISTANT I DETAILS

FULL NAME	SENIORITY DATE
MUHAMAD ABDUL LATIF BIN MOHD	1 JUN 2014

REGION	DIVISION	UNIT/SECTION	LOCATION	CONFIRMATION DATE
WMO	Slickline	SLS	KEMAMAN	1 NOV 2014

Please tick (✓) at the relevant box the Competency Level of the Senior Slickline Assistant I (L1-Awareness, L2-Basic, L3-Skilled, L4-Broad, L5-Full Understanding)

SAFETY

SAFETY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
DB HSE Policy		✓				Ahmad	17/11/24
Risk Assessment and Hazard Identification					✓	Ahmad	17/11/24
Field Safety and PTW Familiarization					✓	Ahmad	17/11/24
Custodian Name and Position	Ahmad (FO)					17/11/2024	

QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
QMS & ISO knowledge				✓		HAFZAN AR	11/11/24
DB Quality Policy & Objectives				✓		HAFZAN AR	11/11/24
DB Slickline Procedure and SOP					✓	HAFZAN AR	11/11/24
Custodian Signature/Date	HAFZAN AR 11/11/2024						

SERVICE QUALITY

SERVICE QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Basic Knowledge of Slickline Services ✓					✓	Sahrizan	12/11/24
Tools and Equipment Handling ✓					✓	Sahrizan	12/11/24
Custodian Name and Position	Sahrizan	SGO					

SERVICE QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Slickline Job Preparation ✓					✓	Sahrizan	12/11/24
Post-job Preparation ✓					✓	Sahrizan	12/11/24
Custodian Signature/Date						12/11/24	

PERSONAL QUALITY

PERSONAL QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Learning Initiative ✓				✓		Sahrizan	12/11/24
Time Discipline ✓				✓		Sahrizan	12/11/24
Command/Instruction Handling ✓				✓		Sahrizan	12/11/24
Self Confident ✓				✓		Sahrizan	12/11/24
Custodian Name and Position	Sahrizan	SGO					

PERSONAL QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Field Operations Readiness Status ✓				✓		Sahrizan	12/11/24
Stress Management			✓			Sahrizan	12/11/24
Communication Skills - Writing ✓			✓			Sahrizan	12/11/24
Communication Skills - Speaking			✓			Sahrizan	12/11/24
Custodian Signature/Date						12/11/24	

MANAGEMENT / ADMINISTRATION

MANAGEMENT / ADMINISTRATION	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Inventory Planning				✓		Aiman	17/11/24
Materials Planning				✓		Aiman	17/11/24
Custodian Name and Position	Aiman	FSM					

MANAGEMENT / ADMINISTRATION	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Inspection Knowledge				✓		Aiman	17/11
Slickline Job Reporting				✓		Aiman	17/11
Custodian Signature/Date						17/11/24	

MANAGER'S COMMENTS
Specify the candidate main strong points and development areas

Latif has shown his capability to be promoted as SSAII. Throughout his service as SSAI, he delivered all assignment given to him without any issue and with minimal supervision

CANDIDATE'S COMMENTS
Add comments about the support you have received form your tutor/location

RECOMMENDED FOR NEXT POSITION ?	YES ✓	Remark : If NO, please submit e-mail to FSM and specify details here.
	NO ☐	

CANDIDATE'S SIGNATURE Latif	INSTRUCTOR'S SIGNATURE FSM	MANAGER'S SIGNATURE GM	DATE

CamScanner

DIMENSION BID

SLICKLINE SERVICES DEVELOPMENT PLAN

SSA I > SSA II PROMOTION BOOKLET

FULL NAME:	MUHAMAD ABDUL LATIF BIN MOHD
JOINED DATE:	1 JUN 2014
CONFIRMATION DATE:	~~1 AUG~~ 1 NOV 2014
REGION:	WMO
DIVISION:	SLICKLINE
CONTROL DATE:	

DIMENSION BID

SLICKLINE SERVICES DEVELOPMENT PLAN
SSA I > SSA II PROMOTION BOOKLET

SSA I Control Process

Congratulations for making it this far in your career with Dimension Bid. SSA I is the next step in your career development with more challenging jobs. In addition to having technical expertise in all SLS services, a SSA I is expected to have good knowledge and understanding in various aspects of the Company's business.

SSA I expectations are set according to your location's requirements, but below you will find some guidelines as minimum requirements to help you succeed in the process.

The path for SSA I to prepare for SSA II control will be:

1   Perform at least:

    i.   5ea Offshore Trips (at least 3 different job types) – List of job refer to Para 6.3 a. Slickline Personnel Competency Matrix, items no 40 – 59.
    ii. Conduct 1ea Technical Presentation (preferably at DB KL Office)
    iii. Conduct 1ea x HSSE SQ Presentation OR 1 HSE Contribution Activity
    iv. Conduct 3ea In-house Training (1xPCE, 1xSurface Equipment, 1xTools)
    v.   Submit 1ea UAUC/day while offshore

2   Complete the following paperworks:

    i.   SLS-FORM-143: SLS CMS Senior Slickline Assistant I Promotion Booklet
    ii. SLS-FORM-149: SLS CMS Job Track Record
    iii. SLS-FORM-150: Slickline Assistant Workbook (for new hire)
    iv. SLS-FORM-13 : Slickline Assistant Performance Assessment Feedback
    v.   Senior Slickline Assistant I Training & Exam Module
    vi. HR-FORM-09 : Performance Appraisal & Development Plan

<u>Note:</u>

1   The HSSE presentation need not be self-developed. You can use presentation from supplier or any other souces.
2   When preparing for the presentaton, please expect questions from your audience. The presentation needs to demonstrate your full understanding in HSSE & SQ
4   During the Technical presentation you are expected to demonstrate your knowledge and understanding in Surface Equipment, Slickline DHT, Slickline Job Type and Challenges & Lesson Learnt etc.
5   For the In-house training, you are expected to demonstrate your expertise in the subject matter. The training topic / module will be assigned to you based on SLS Training Plan for the year. The content need not be self-developed, you may use any available training materials on the subject matter. Training evidences such as form HR-FORM-12 Attendance Form and form HR-FORM-03 Course Evaluation Form are to be submitted to ND Training Coordinator via SLS Training Administrator, a copy of each is to be kept in your Promotion Booklet as evidence
6   Your presentation slides for both the Technical presentation and the In-house Trainings are to be submitted to ND Training Coordinator via SLS Training Administrator
5   Target audiences for the presentation are Slickline Operators or Support Role at your Location. The management will evaluate the presentation and sign-off your control sheet.

Upon completion of the above requirement, please handover the complete package to your FSM who will then evaluate your eligibility for promotion together with OM for Management approval.

DIMENSION BID

SENIOR SLICKLINE ASSISTANT I EVALUATION SHEET
SLICKLINE SERVICES

SENIOR SLICKLINE ASSISTANT I DETAILS

FULL NAME	SENIORITY DATE
MUHAMAD ABDUL LATIF BIN MOHD	1 JUN 2014

REGION	DIVISION	UNIT/SECTION	LOCATION	CONFIRMATION DATE
WMO	Slickline	SLS	KEMAMAN	1 NOV 2014

Please tick (✓) at the relevant box the Competency Level of the Senior Slickline Assistant I (L1-Awareness, L2-Basic, L3-Skilled, L4-Broad, L5-Full Understanding)

SAFETY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
DB HSE Policy		✓				Ahmad	17/11/24
Risk Assesment and Hazard Identification					✓	Ahmad	17/11/24
Field Safety and PTW Familiarization				✓		Ahmad	17/11/24

Custodian Name and Position: Ahmad (PE) — 17/11/2024

QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
QMS & ISO knowledge				✓		HAFZAN	11/11/24
DB Quality Policy & Objectives				✓		HAFZAN	11/11/24
DB Slickline Procedure and SOP					✓	HAFZAN	11/11/24

Custodian Signature/Date: HAFZAN — 11/11/2024

SERVICE QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Basic Knowledge of Slickline Services ✓					✓	Sahrizan	12/11/24
Tools and Equipment Handling ✓					✓	Sahrizan	12/11/24

Custodian Name and Position: Sahrizan   SGO

SERVICE QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Slickline Job Preparation ✓					✓	Sahrizan	12/11/24
Post-job Preparation ✓					✓	Sahrizan	12/11/24

Custodian Signature/Date: 12/11/24

PERSONAL QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Learning Initiative ✓					✓	Sahrizan	12/11/24
Time Discipline ✓					✓	Sahrizan	12/11/24
Command/Instruction Handling ✓				✓		Sahrizan	12/11/24
Self Confident ✓					✓	Sahrizan	12/11/24

Custodian Name and Position: Sahrizan   SGO

PERSONAL QUALITY	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Field Operations Readiness Status ✓				✓		Sahrizan	12/11/24
Stress Management ✓				✓		Sahrizan	12/11/24
Communication Skills - Writing ✓				✓		Sahrizan	12/11/24
Communication Skills - Speaking ✓				✓		Sahrizan	12/11/24

Custodian Signature/Date: 12/11/24

MANAGEMENT / ADMINISTRATION	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Inventory Planning				✓		Aiman	17/11/24
Materials Planning				✓		Aiman	17/11/24

Custodian Name and Position: Aiman   FSM

MANAGEMENT / ADMINISTRATION	L1	L2	L3	L4	L5	ASSESSED BY	DATE
Inspection Knowledge				✓		Aiman	17/11
Slickline Job Reporting				✓		Aiman	17/11

Custodian Signature/Date: 17/11/24

MANAGER'S COMMENTS — Specify the candidate main strong points and development areas

Latif has shown his capability to be promoted as SSAII. Throughout his service as SSAI, he delivered all assignment given to him without any issue and with minimal supervision

CANDIDATE'S COMMENTS — Add comments about the support you have received form your tutor/location

RECOMMENDED FOR NEXT POSITION ?   YES ✓   NO ☐   Remark : If NO, please submit e-mail to FSM and specify details here.

CANDIDATE'S SIGNATURE	INSTRUCTOR'S SIGNATURE FSM	MANAGER'S SIGNATURE GM	DATE
Latif			

DIMENSION BID

SENIOR SLICKLINE ASSISTANT I TECHNICAL EVALUATION SHEET
SLICKLINE SERVICES
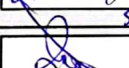
SENIOR SLICKLINE ASSISTANT I DETAILS
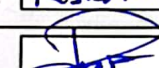
FULL NAME	SENIORITY DATE
MUHAMAD ABDUL LATIF BIN MOHD	1 JUN 2014

REGION	DIVISION	UNIT/SECTION	LOCATION	CONFIRMATION DATE
WMO	Slickline	SLS	KEMAMAN	1 NOV 2014

TECHNICAL EVALUATION

Please tick (✓) at the relevant box the Competency Level of the Senior Slickline Assistant I
(L1-Awareness, L2-Basic, L3-Skilled, L4-Broad, L5-Full Understanding)

GENERAL	L1	L2	L3	L4	L5
Reservoir & Production ✓	☐	☐	☐	☑	☐
Emergency Operation Plan	☐	☐	☐	☑	☐
Inspection Knowledge	☐	☐	☐	☐	☑
Command & Instruction Handling	☐	☐	☐	☑	☐

MAINTENANCE - ADVANCE	L1	L2	L3	L4	L5
Unit/P.Pack/Winch (ASEP/SOP)	☐	☐	☐	☑	☐
Cable JN	☐	☐	☐	☐	☑
Well Head Equipment	☐	☐	☐	☐	☑
Generator/Air Compressor	☐	☐	☐	☑	☐
Fishing Tools	☐	☐	☐	☑	☐

Custodian Name and Position	Sahrizan Bin Sapari SGSO
Custodian Signature/Date	12/11/24
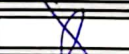
Custodian Name and Position	Rosezman WM
Custodian Signature/Date	12/11/24

WIRELINE - ADVANCE	L1	L2	L3	L4	L5
Slickline Service Operation	☐	☐	☐	☑	☐
Mast and Hoisting System	☐	☐	☐	☐	☑
Well Completion	☐	☐	☐	☑	☐
Down Hole Tool ✓	☐	☐	☐	☐	☑
Setup Surface Equipment	☐	☐	☐	☐	☑

OPERATION - BASIC SLS	L1	L2	L3	L4	L5
Tubing Clearance Job	☐	☐	☐	☐	☑
Zone Change Job (plug, SSD, SS)	☐	☐	☐	☑	☐
Gas Lift Job ✓	☐	☐	☐	☐	☑
Tubing Integrity Test Job	☐	☐	☐	☑	☐
Data Acquisition Job (SGS, GLV, Dummy)	☐	☐	☐	☑	☐

Custodian Name and Position	Sahrizan SGSU
Custodian Signature/Date	12/11/24
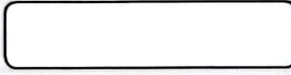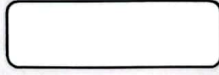
Custodian Name and Position	Sahrizan Bin Sapari SGSO
Custodian Signature/Date	12/11/24

Operation	L1	L2	L3	L4	L5
Logging/Perforating	☐	☐	☐	☑	☐
Skill Troubleshooting	☐	☐	☐	☑	☐

Operation	L1	L2	L3	L4	L5
Braided line PCE operation	☐	☐	☐	☑	☐
Braided line PCE maintenance	☐	☐	☐	☑	☐

Custodian Name and Position	Sahrizan Sapari SGSO
Custodian Signature/Date	12/11/24

Custodian Name and Position	MOHD SAIPUL ADILAN
Custodian Signature/Date	11/11/2024

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DIMENSION BID

INSTRUCTOR'S COMMENTS
Recommended to be promoted to SSA11

CANDIDATE'S COMMENTS Add comments about the support you have received form your tutor/location

Need to join or involve training with manufactured.

INSTRUCTOR Recommend Promotion to Next Level?	Y ☑	N ☐	DIVISION MANAGER Approve Promotion To Next Level ?	Y ☐	N ☐

CANDIDATE'S SIGNATURE	INSTRUCTOR'S SIGNATURE	MANAGER'S SIGNATURE	DATE

DIMENSION BID

SENIOR SLICKLINE ASSISTANT I EVALUATION CHECKLIST
SLICKLINE SERVICES

SENIOR SLICKLINE ASSISTANT I DETAILS	
FULL NAME	**SENIORITY DATE**
MUHAMAD ABDUL LATIF BIN MOHD	1 JUN 2014

REGION	**DIVISION**	**UNIT/SECTION**	**LOCATION**	**CONFIRMATION DATE**
WMO	Slickline	SLS	KEMAMAN	1 NOV 2014

SENIOR SLICKLINE ASSISTANT I CHECKLIST

Done prior to final submission to HR
No Slickline Assistant Package will be processed by the HR if any of the points are missing.

TASK & REPORTS

- [x] 5 x Offshore Trip   (Please attach SLS-FORM-149 Job Track Record)
- [x] 1ea x HSE SQ Presentation OR 1 HSE Contibution Activity
- [x] Completed Senior Slickline Assistant Training & Exam Module
- [x] Held 3ea x Inhouse Training (1x PCE, 1xSurface Equipment, 1xTool's)
- [x] 1 ea UAUC per day (for every offshore trip) and signed by Safety Officer
- [x] Completed Slickline Assistant Performance Assessment Feedback for for all jobs performed (refer Job Track Record)
- [x] Completed Performance Appraisal & Development Plan

PAPERWORK

- [x] Senior Slickline Assistant I Evaluation Sheet
- [x] Senior Slickline Assistant I Technical Evaluation Sheet
- [x] Job Tracking Record   (Verified by FSM)
- [x] HSE SQ Slide Presentation signed by Safety Officer
- [x] Inhouse Training Module Slide Presentation signed by FSM or OM
- [x] 1ea UAUC per day and signed by Safety Officer
- [x] SLS-FORM-13 : Slickline Assistant Performance Assessment Feedback
- [x] HR-FORM-09 : Performance Appraisal & Development Plan

VERIFICATION

I hereby verify that the above paperworks and documents above has been checked and confirmed true. I further certify that all information contained herein is true and accurate.
I understand that any falsifying of any document above could result in disciplinary action and being denied access to Senior Slickline Assistant program in future.

PREPARED AND SUBMITTED BY

SIGNATURE
NAME: MUHAMAD ABDUL LATIF BIN MOHD
POS: S. Slickline ASST 1
DATE : 17-11-24

DIMENSION BID

ENDORSEMENT

All check points listed above have been verified completed by myself or my delegates.

I Deem This Senior Slickline Assistant Candidate READY to be Promoted to Next Level

VERIFIED BY	AGREED BY
SIGNATURE	SIGNATURE
NAME : AMAN	NAME :
POS : FSM	POS :
DATE : 17/1/24	DATE :

FOR HR USAGE

I hereby received this Senior Slickline Assistant package for processing

I deem this Senior Slickline Assistant Candidate READY to be promoted to Next Level.

RECEIVED BY

SIGNATURE

NAME :

POS :

DATE :