

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 1: To be completed by Assessor [WEIGHT: 40%]

Name	ZALANI B IBRAHIM	COB Date	28-Apr-23
Position	GENERAL EQUIPMENT OPERATOR	RTB Date	26-May-23
Client	PETRONAS CARIGALI	Location	DULANG-B
Platform	DULANG	Well	B 31 ST1
Assessed By	MUHAMMAD WIZAN B SIDEK	Position:	COILED TUBING SUPERVISOR

RATING LEGEND:

STRONG	Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent
ADEQUATE	Performance consistently met expectations in all areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good
IMPROVEMENT NEEDED	Performance did not consistently met expectations - performance failed to meet expectations in one or more essential areas of responsibility

Assessment Criteria	Rating (Please ✓ where appropriate)
---------------------	-------------------------------------

Safety Awareness (20%)

- a. Usage of Personal Protective Equipment
- b. Participation in UAUC
- c. Understanding of PTW System
- d. Worksite House Keeping

	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
	10	9	8	7	6	5	4	3	2
a. Usage of Personal Protective Equipment	✓								
b. Participation in UAUC		✓							
c. Understanding of PTW System		✓							
d. Worksite House Keeping	✓								


Work Performance (20%)

- e. Initiative and Creativity
- f. Decision Making Capability
- g. Understanding of Job Scope
- h. Tools Inventory and Reporting
- i. Work Quality
- j. Reporting
- k. Punctuality and Time Keeping
- l. Teamwork
- m. Communication
- n. Leadership Skills
- o. Adaptability to Work Environment/Surrounding
- p. Attitude
- q. Discipline

e. Initiative and Creativity		✓							
f. Decision Making Capability		✓							
g. Understanding of Job Scope		✓							
h. Tools Inventory and Reporting		✓							
i. Work Quality		✓							
j. Reporting			✓						
k. Punctuality and Time Keeping		✓							
l. Teamwork		✓							
m. Communication			✓						
n. Leadership Skills		✓							
o. Adaptability to Work Environment/Surrounding			✓						
p. Attitude		✓							
q. Discipline		✓							

REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:

- understand job description
 - can manage & handle operation

Assessed By [Supervisor]	
Name	MUHAMMAD WIZAN B SIDEK

28/5/2023

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]

Type of Task	Tasks Performed	Assessor Comment																														
1. Pre-Job Preparation	1. Attend toolbox and morning meeting with CSR. 2. Attend pre job meeting with client PCSB 3. Pre-check/EMC1 all CTU equipment before run the job.	- Done .																														
	<table border="1"> <tr> <th colspan="3">Rating (by SUPERVISOR)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by SUPERVISOR)			STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2
Rating (by SUPERVISOR)			STRONG			ADEQUATE			IMPROVEMENT NEEDED																							
10	9	8	7	6	5	4	3	2																								
2. Surface Equipment Rig-up	1. Assist crew to rig up pumping surface line from RIG pump to coil reel and kill port to combi BOP. 2. Assist crew to rig up N2 line from NCV to CT reel. 3. Rig up hydraulic hose all equipment 4. Set up equipment on deck 5. Spot/arrange flood light, control cabin and tool container electric cable to junction box. 6. Rig up water injection line from well to fluid storage tank. 7. Rig up wilden pump, 2" spring hose and air hose from sea deck to main deck	Done																														
	<table border="1"> <tr> <th colspan="3">Rating (by SUPERVISOR)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by SUPERVISOR)			STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2
Rating (by SUPERVISOR)			STRONG			ADEQUATE			IMPROVEMENT NEEDED																							
10	9	8	7	6	5	4	3	2																								
3. Tools / Equipment Preparation	1. Perform EMC1 on Control Cabin, Stripper, Single and Combi BOP, CT reel, CIDF 01, Injector Head, Jacking Frame and Power Pack for pre job. 2. Prepare Downhole tools to be use during job.	Done																														
	<table border="1"> <tr> <th colspan="3">Rating (by Operator)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by Operator)			STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2
Rating (by Operator)			STRONG			ADEQUATE			IMPROVEMENT NEEDED																							
10	9	8	7	6	5	4	3	2																								
4. Equipment	4.1 Batch Mixer																															
	<table border="1"> <tr> <th colspan="3">Rating (by SUPERVISOR)</th> <th colspan="3">STRONG</th> <th colspan="3">ADEQUATE</th> <th colspan="3">IMPROVEMENT NEEDED</th> </tr> <tr> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>3</td> <td>2</td> </tr> </table>											Rating (by SUPERVISOR)			STRONG			ADEQUATE			IMPROVEMENT NEEDED			10	9	8	7	6	5	4	3	2
	Rating (by SUPERVISOR)											STRONG			ADEQUATE			IMPROVEMENT NEEDED														
10	9	8	7	6	5	4	3	2																								
Employee was able to OPERATE the equipment:	<table border="1"> <tr> <td>Under Supervision</td> <td></td> </tr> <tr> <td>Standalone</td> <td></td> </tr> </table>	Under Supervision		Standalone																												
Under Supervision																																
Standalone																																

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]

Type of Task	Tasks Performed	Assessor Comment								
	4.2 Pump Unit									
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone					
	4.3 Nitrogen Pump unit & Nitrogen Tank 1. Assist crew to rig up 2" HP treating line to CT reel and include bleed off line. 2. Assist crew to rig up cryogenic hose from N2 tank to inlet and outlet line on NCV	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		
	4.4 Power Pack 1. Perform EMC 1 for pre and post job	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		
	4.5 Control Cabin 1. Setup job file before start any run. 2. Perform EMC 1 for pre and post job. 3. Update job ticket including chemical tracking and chemical ticket	Done								
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Employee was able to OPERATE the equipment:				Under Supervision					
					Standalone			/		

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]

Type of Task	Tasks Performed	Assessor Comment								
	4.6 CT Reel 1. Perform EMC 1 for pre and post job	Done								
Rating (by SUPERVISOR)		STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
Employee was able to OPERATE the equipment:					Under Supervision					
					Standalone			/		
	4.7 Injector Head 1. Top up Injector Lube Oil before start job. 2. Top up Injector gear box oil prior to start job. 3. Perform EMC 1 for pre and post job	Done								
Rating (by SUPERVISOR)		STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
Employee was able to OPERATE the equipment:					Under Supervision					
					Standalone			/		
	4.8 Pressure Control Equipment 1. Function test Single and Combi BOP prior to start job. 2. Function test Stripper prior to start job. 3. Perform EMC 1 for pre and post job.	Done								
Rating (by SUPERVISOR)		STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
Employee was able to OPERATE the equipment:					Under Supervision					
					Standalone			/		
	4.9 Basic BHA Components 1. Prepare and make up BHA configuration to be use on the job.	Done								
Rating (by SUPERVISOR)		STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
Employee was able to OPERATE the tools:					Under Supervision					
					Standalone			/		

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 2: To be completed by Employee and Assessor [WEIGHT: 60%]

Type of Task	Tasks Performed	Assessor Comment								
5. Job Supervision (if applicable) <i>Please complete this section if you perform any supervisory role during operation</i>										
	Rating (by SUPERVISOR)	STRONG			ADEQUATE			IMPROVEMENT NEEDED		
		10	9	8	7	6	5	4	3	2
	Please ✓ accordingly to confirm the role of the employee during operation		Full Supervisor							
		2nd / Night Supervisor								

COILED TUBING PERFORMANCE ASSESSMENT FEEDBACK

PART 3: To be completed by Employee and Assessor

DATE	Assignment/Summary Job/Duration	Supervisor's Feedback (Please indicate if employee is able to execute the job <u>UNDER SUPERVISION</u> or <u>STANDALONE</u>)
28-Apr-23 26-May-23	CTU SCO on well B 31 ST1 I was assigned as CT Operator on the Night Shift. Objective on this well perform SCO untill TRSSV at depth 265 mMddf. We able reach to target depth and POOH to surface after perform CBU. Job completed this job on time and achive target	- Can stand alone - Under stood Job programme design - Can be asking super

Please tick (✓) category of services performed:

Standard Services:

- Wellbore Cleanout
- CT Cementing
- Nitrogen Operations
- Pumping Services

Advanced Services

- CT Fishing
- CT Milling
- CT Logging
- CT Perforation