

# SLICKLINE ASSISTANT WORKBOOK

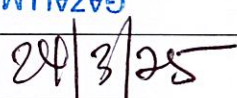
**IMPORTANT NOTE:**

1. Your point of reference to complete this workbook may be obtained from the following
  - Training Manual and any other training materials provided together with this workbook
  - Your Trainer, Assessor (Slickline Operator), Verifier (FSM) or senior colleagues
  - SOP / Quality Procedures & Processors
2. The completion of this Workbook is a joint effort and responsibility between you and your assessor therefore you have the obligation to request from your assessor to be assessed upon your completion of each topic
3. The completion of this Workbook is part of the MANDATORY requirements which you must fulfill to qualify for a promotion
4. Your training program is mostly self-driven, including this Workbook. It requires individual initiatives, dedication and commitment **to complete the process.**

NAME	LARRY DAVID GAU
DATE OF JOIN	24/06/2024
CONTACT NO.	014-5442993
RECEIVED DATE	02/09/2024
DATE COMPLETED	20/03/2025

Operation Manager  
 Dimension Bid (M) Sdn Bhd  
 Labuan Warehouse  
 Slickline Verifiers

GAZALI MEHRY



## A. WIRELINE OPERATION BASIC SAFETY PROTECTION

### A.1. PERSONAL PROTECTIVE EQUIPMENT

#### 1.1 What is definition of Person Protective Equipment

Equipment worn to minimize exposure to hazard that cause serious workplace injuries and illness.



#### 1.2 List out all compulsory PPE required to be worn while perform job offshore

- Coverall ✓
- Safety boots ✓
- Safety helmet ✓
- Ear plug/ ear muff ✓
- Safety glass ✓
- Safety glove ✓

#### 1.3 List the area where the PPE should be worn while working

- Working when electrical hazards are present ✓
- Handling hazardous substances and uncontained chemical ✓
- Working at high place or place with tendency of falling object ✓
- Working around overhead tools or machinery ✓
- Working with highly toxic chemicals or dusty environment ✓
- Working on or around hot, wet and slippery surfaces ✓


#### 1.4 List the PPE should be worn while doing maintenance at tools and equipment

- Coverall ✓
- Safety Glove ✓
- Safety Glasses ✓
- Ear plug / ear muff ✓
- Safety helmet ✓
- Safety shoe ✓

#### 1.5 PPE should you wear while working in mercury and H<sub>2</sub>S are

- Coverall ✓
- Safety Glove ✓
- Safety Glasses ✓
- Safety helmet ✓
- Safety shoe ✓
- Respiratory protection ✓
- H<sub>2</sub>S detectors ✓
- Latex glove ✓

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**A.2. RESPONSIBILITY**

**2.1 Employee Responsibilities towards Health, Safety and Environmental (HSE)**

Management is committed to provide a safe and healthy workplace and ensuring that all business activities are conducted in a manner that protects the environment. ✓

**1.2 What are the safety precautions to be taken during tool maintenance at warehouse?**

- Ensure safety equipment are being used ✓
- Making sure environment are in the best conditions for work ✓
- Eliminate any potential hazard ✓

**2.3 When should we do housekeeping?**

Housekeeping should be done after working/end of shift, before lunch/break and before leaving work place. ✓

**2.4 Why housekeeping is important?**

Housekeeping is important to promote a comfort, safety and enjoyment during work. It also to make sure there is no missing tool or misplaced tool to occur ✓

**2.5 How should you react while seeing somebody committing into unsafe act/behavior?**

To get their acknowledgement on unsafe act/ behaviour, taking action such as approaching them and warn to stop work if there would be injuries while acting unsafe behaviour. ✓

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### A.3. POLICIES

#### 3.1 List down all DB policies in regards to HSE

- Driving policy ✓
- Drugs and alcohol policy ✓
- Harassment in the workplace policy ✓
- HSSE policy ✓
- PPE policy ✓
- Smoking and vaping policy ✓
- Stop work policy ✓

#### 3.2 What is HSE Policies

A health and safety policy are a written statement by an employer stating the company's commitment for the protection of the health and safety of employees and to the public. It is an endorsed commitment by management to its employees regarding their health and safety. ✓

#### 3.3 What is the purpose of 'STOP WORK' policy?

To provide employees with the responsibility and obligation to stop work when a perceived unsafe condition or behaviour may result in an unwanted event. ✓

### A.4. HAZARD ID AND INCIDENT REPORTING

#### 3.4 How can we report hazard or unsafe act?

Hazard or unsafe act can be reported verbally, electronically or by filling out company specific forms that should be available at conspicuous place. ✓

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3.5 If there is an incident happened at workplace what should we do?

Attend to anyone who got hurt and get medical attention and care immediately. Then file an incident report as soon as possible and inform everything to person in charge

✓

3.6 What is the incident reporting process?

The process of recording worksite events, including near misses, accident and injuries.

✓

3.7 What is the purpose of Hazard Hunt? And how does that help to be safe?

Purpose of Hazard Hunt is to identify risks, opening them up for discussion, and then eliminating them. It helps employees develop a better understanding of the types of hazards they may encounter on the job.

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3.8 Please explain what is Near Miss

A near miss is a safety incident that did not result in injury, illness, or death but had the potential to do so. This near miss definition is similar to that of a near hit

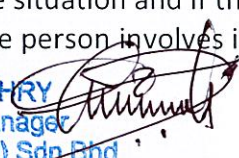
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3.9 In case of emergency,

a) Firstly what should you do?

To remain calm and call for person in charge then explain the situation and if there are people who are hurt, tell them how many. Lastly, help the person involves in emergency any can be help.

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b) Where is DB assembly point (Base)?

In front of DB front gate ✓

3.10 Where can you find the emergency contact Number?

Near to first aid box ✓

### A.5. OPERATIONAL SAFETY

5.1 How to prevent an accident before executing certain job or activities

Do a risk assessments, do regular inspections, wear proper PPE, ongoing and effective training, use safe lifting techniques and create a safe work area. ✓

5.2 What is the purpose of Safety Morning Meeting

A Morning Safety Meeting is held to discuss and address any safety concerns, issues or procedures. It aims to ensure that all employees are aware of potential risks and the proper safety protocols to maintain a safe working environment. ✓

5.3 What is the purpose of briefing and Debriefing

Briefing is to gain important information or instructions, then debriefing is to allow to reflect on their experience as a participant in study and give feedback ✓

  
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5.4 What is Permit To Work (PTW)

PTW is a written record which authorized specific work at specific location for a specific period of time.



5.5 Explain what do you understand from Job Safety Analysis and how does this help you to be safe?

Job Safety Analysis is commonly called as Job Hazard Analysis (JHA) which is to identify safety elements of each job/task by step and teach the employee on how to avoid potential safety hazard. Its help me to be safe in safety and health awareness, which communication between workers and supervisors is improved, and acceptance of safe work procedures is promoted.



5.6 What are the safety precautions to be taken during tool maintenance at warehouse?

Safety precautions during tool maintenance is wearing full PPE such as, wearing gloves, eye protections, safety helmets, safety boots and coverall. Always aware of pinch point which may hurt or attend to injury. Make sure to use tools properly. It is good to keep housekeeping every after tool maintenance to ensure safety.



5.7 What are the safety precautions to be taken during topping up the fuel into Power Pack Tank?

Safety precautions during topping up fuel in Powerpack is wearing latex glove and full PPE such as eye protections, safety helmets, safety boot, and coverall. Avoid fuel or diesel from contact skin, eyes or any body part. Try to avoid breathing in vapours or mists of fuel/diesel. Always clean up floor whenever diesel/fuel spills. Keep cleaning and housekeeping once done fuel.



5.8 What is work permit & why do we need them?

Work permit is a written record which authorized specific work at specific location for a specific period of time. I need for work to be done, which the equipment to be used and which personnel involved so the precautions can be taken while performing the task. It is important so actions can be taken while in an emergency.

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5.9 When do we apply the work permit

Work permit should be apply before we are going to specific location for a specific work.

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5.10 What are the safety precautions to be taken during test lubricator and BOP?

Examine the replacement or condition If the hose is damaged, pressurize gradually and carefully. Make sure all of the connections are tight. Work using both hands, try to do tasks correctly.

✓

5.11 What are the safety precautions to be taken during test Control Panel?

Check condition/replacement if hose damaged then pressurized slowly and gradually. Ensure whip check is installed. Ensure that all needle valves and air regulator are close, then make sure "0" pressure prior to disconnect hose. Make sure pressure gauge in good condition and verify that test pressure doesn't exceed working pressure.

✓

5.12 Why JSA, Risk Assessment and Job Plan need to be discussed among the team member? How does that work?

The purpose of all those is to ensure consistent and safe work method. While discussing with team member, we can list down all hazard and try to come out with a good solution either to avoid the hazard. It is reducing injury, provides a safe environment and can perform at the best while working as a team.

✓

5.13 While working, you found that there is something unsafe. What should you do?

Report any unhealthy or dangerous conditions, or any injuries, right away to our supervisor or the HSSE, Fredoline is in control. I also strive to take responsible measures, such taking reasonable care of myself and others, to avoid doing anything risky.

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5.14 Before performing a hot work, what must you do/ have to ensure the work is safe

Wear appropriate PPE and ensure all PPE are followed to prevent exposure to flammable gases or vapours. Wear face shield, safety glasses, leather gloves, safety boots, and RFC coverall. Then try to inspect the work area thoroughly before starting. Always test for flammable gases and vapours in the work area before starting hot work. ✓

**OTHERS**

1. Please attach the supporting documents that you participated in Dimension Bid's Safety program.

a) Job Safety Analysis for each activity that you involve during probation period

- Chipping ✓
- Painting ✓
- Lifting ✓
- Spooling ✓
- Pressure Test ✓

b) Hazard Hunt ✓

c) Safety Talk ✓

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*(Signature)*  
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## CERTIFICATE OF ATTENDANCE

This Certifies That

**Larry David Gau**

*from Dimension Bid (M) Sdn. Bhd.*

has successfully attended the comprehensive:

**Schedule Waste Awareness Training (SWAT)**

Date: 17<sup>th</sup> December 2024

*The participant had learned about the Environmental Quality (Scheduled Wastes) Regulations 2005 – P.U. (A) 294/2005 including 17 Regulations, 7 Schedules, Offshore and Logistic schedule waste management, as well as summarization on the Environmental Quality (Amendment) Act 2024 – Act A1712*

**Katheza Binti Abd Taufik**

Trainer

COMPETENT PERSON

Certified Environmental Professionals In Schedule Waste Management (CePSWaM)

Serial No: CePSWaM/06543

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20/12/24