



**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 1: To be completed by Assessor)

|             |                        |           |                        |
|-------------|------------------------|-----------|------------------------|
| Name        | LENNON CHUNG           | COB Date  | 3/22/2023              |
| Position    | Wireline Assistant III | RTB Date  | 4/17/2023              |
| Client      | ROC OIL                | Location  | D21JT-A                |
| Platform    | D35                    | Well      | Well A-11L, Well A-09S |
| Assessed By | Name: MACDONALD NGILO  | Position: | SLICKLINE OPERATOR     |

|                            |  |
|----------------------------|--|
| <b>Assessment Criteria</b> | <b>Rating (Please √ where appropriate)</b> |
|----------------------------|--|

**Safety Awareness**

- a. Usage of Personal Protective Equipment  Excellent  Very Good  Good  Satisfactory  Poor
- b. Participation in ACT  Excellent  Very Good  Good  Satisfactory  Poor
- c. Understanding of PTW System  Excellent  Very Good  Good  Satisfactory  Poor
- d. Worksite House Keeping  Excellent  Very Good  Good  Satisfactory  Poor

**Work Competency**

- a. Pre-job Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- b. Surface Equipment Rig-up Process  Excellent  Very Good  Good  Satisfactory  Poor
- c. Tools/Equipment Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- d. Equipment Problem Trouble Shooting Capability  Excellent  Very Good  Good  Satisfactory  Poor
- e. Downhole Tools Servicing/Redressing/Maintenance  Excellent  Very Good  Good  Satisfactory  Poor
- f. Initiative and Creativity  Excellent  Very Good  Good  Satisfactory  Poor
- g. Decision Making Capability  Excellent  Very Good  Good  Satisfactory  Poor
- h. Understanding of Job Scope  Excellent  Very Good  Good  Satisfactory  Poor
- i. Tools Inventory Preparation & Reporting  Excellent  Very Good  Good  Satisfactory  Poor
- j. Work Quality  Excellent  Very Good  Good  Satisfactory  Poor
- k. Reporting  Excellent  Very Good  Good  Satisfactory  Poor

**Others**

- a. Punctuality and Time Keeping  Excellent  Very Good  Good  Satisfactory  Poor
- b. Teamwork  Excellent  Very Good  Good  Satisfactory  Poor
- c. Communication  Excellent  Very Good  Good  Satisfactory  Poor
- d. Leadership Skills  Excellent  Very Good  Good  Satisfactory  Poor
- e. Adaptability to Work Environment/Surrounding  Excellent  Very Good  Good  Satisfactory  Poor
- f. Attitude  Excellent  Very Good  Good  Satisfactory  Poor
- g. Discipline  Excellent  Very Good  Good  Satisfactory  Poor

**OVERALL PERFORMANCE**

- Excellent  Very Good  Good  Satisfactory  Poor

**REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:**

Able to work around his colleague and very hardworking. Able to do work by himself without constant instruction and work independently.

Able to receive instruction and do work correctly.

Give good cooperation and he also consider fast learner.

Keep it up and good job.

Assessed By : \_\_\_\_\_  
Name : MACDONALD NGILO  
Date : 4/17/2023

Agreed By : \_\_\_\_\_  
Name : LENNON CHUNG  
Date : 17/4/2023



**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 2: To be completed by Employee and Assessor)

| Type of Task                     | Tasks Performed  | Assessor Comment |
|----------------------------------|--|------------------|
| 1. Pre-Job Preparation           | 1) GET APPROVE PTW ONSITE,DISCUSS ABOUT JHA,GET THE WELL HANDOVER , TOOLBOX TALK AMONG CREW.<br>2) CHECK ALL HOSES WAS TIGHT AND SECURE<br>3) ENSURE ALL TOOLS BEING PREPARED PRIOR TO JOB BEING PERFORM<br>4) BARRICADE WORKSITE & WELLHEAD ARE BEFORE PERFORM RIGGING UP<br>5) CHECK WELL CONDITION TO KNOW IF THERES POTENTIAL PASSING ON VALVE<br>6) WALK THE LINE BEFORE START RIGGING UP AND IDENTIFY ANY HAZARD |                  |
|                                  | Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail   |                  |
| 2. Surface Equipment Rig-up      | A) MAKE UP PCE EQUIPMENT<br>B)PUT GREASE ON ALL LUB CONNECTION BEFORE CONNECTING IT<br>C)CHECK O-RING BEFORE MAKE UP THE LUBRICATOR<br>D)CHECK ANY DAMAGE ON ALL LUB THREAD<br>E)HOOK UP ALL HOSES & CHECK ALL HOSES FOR ANY DAMAGE BEFORE USE<br>F)CHECK ALL PCE EQUIPMENT VALIDITY BEFORE USE<br>G)MAKE UP ROPE SOCKET<br>H)ENSURE ALL SHACKLE SECURE WITH SAFETY PIN  |                  |
|                                  | Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail  |                  |
| 3. Tools / Equipment Preparation | 1) SERVICE & FUCTION TEST TOOL BEFORE USING IT<br>2) STANBY FXE VALVE PULLING AND RUNNING TOOLS<br>3) CHECK ANY THREAD DAMAGE ON TOOLS BEFORE/AFTER USE,ALSO CHECK THE SHEAR PIN ON PULLING TOOL<br>4) FILE ANY TOOLS THAT HAVE SHARP EDGES TO PREVENT FROM BEING CUT<br>5) CLEAN ANY TOOL THAT IS STUCK DUE T RUSTY<br>6) STANBY RUNNING/PULLING AND INVENTORY TOOLS IF NECESSARY                                     |                  |
|                                  | Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail  |                  |
| 4. Equipment                     | <b>4.1 PP</b><br>1) CHECK RADIATOR WATER<br>2) CHECK HYDRAULIC LEVEL CHECK<br>3) TOP UP FUEL IF NEEDED<br>4) CHECK ENGINE OIL LEVEL<br>5) CHECK IF TEMP LEVEL IS WORKING<br>6) CLEAN FLAME TRAP IF NEEDED<br>7) PRESSURE GAUGE FOR PUMP IS WORKING WELL<br>8) CHECK ALL CONNECTING & HOSES IF ANY LEAK   |                  |
|                                  | Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail  |                  |
|                                  | <b>4.2 AC</b>  |                  |
|                                  | Assessor's Evaluation: Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail   |                  |
| Assessor's Evaluation:           | <b>4.3 GS</b>  |                  |
|                                  | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail  |                  |

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(PART 2: To be completed by Employee and Assessor)

| Type of Task           | Tasks Performed   | Assessor Comment |
|------------------------|---|------------------|
| Assessor's Evaluation: | <b>4.4 CP</b><br>1) FLUSHING SSV LINE & SCSSV BEFORE HOOK UP HOSES<br>2) OPERATE THE CP(SSV 3000PSI)(SCSSV 3800PSI)<br>3) FUNCTION TEST CP ( PUMP )<br>4) CHECK CP HOSES IF ANY DAMAGE<br>5) TOP UP HYDRALIC IF NEEDED<br>6) CHECK HOSES CONNECTION IF THERE ANY LEAK                                       |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail  |                  |
| Assessor's Evaluation: | <b>4.5 TP</b>   |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail   |                  |
| Assessor's Evaluation: | <b>4.6 PCE</b><br>1) PERFORM HYDROTEST<br>2) IDENTIFY TYPE OF CONNECTION & MAKE UP<br>3) PUT GREASE ON ALL THREAD LUBRICATOR<br>4) CHECK O-RING CONDITION<br>5) OPERATE & FUNCTION TEST THE BOP<br>6) MAKE SURE ALL PCE IS VALID<br>7) FUNCTION TEST ALL PCE ( BOP,QTS,BALL VALVE)<br>8) CHANGE SBX PACKING |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input checked="" type="checkbox"/> Detail  |                  |
| Assessor's Evaluation: | <b>4.7 Mast</b>   |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail   |                  |
| Assessor's Evaluation: | <b>4.8 WEIGHT &amp; MEASURING DEVICES(COMBI GAUGE)</b><br>1) FLUSH HOSE AND PUMP W15 FLUID<br>2) CHECK ODOMETER CONDITION<br>3) FILL UP HYDRAULIC OIL AT THE HYDRAULIC WIRE TANK  |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad <input type="checkbox"/> Detail  |                  |
| Assessor's Evaluation: | <b>4.9 Downhole Tools</b><br>1) CHECK & SERVICE DHT<br>2) PINNING & FUNCTION TEST DHT<br>3) MAKE UP TOOLSTRING<br>4) PRPEARE AND CHANGE DAMAGE SPARE PART ON DAMAGE DHT<br>5) CHECK ANY FAULTY ON DHT THAT BEING USED<br>6) ENSURE ALL THREADED TOOLS BEING SECURE TIGHY                                    |                  |
|                        | Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad <input type="checkbox"/> Detail   |                  |

**JOB DETAIL:**

| DATE      | WELL NO.   | JOB TYPE  | STATUS<br>(COMPLETE / INCOMPLETE) |
|-----------|------------|---|-----------------------------------|
| 22/3-13/4 | Well A-11L | RETRIEVE TUBING PATCH, TCC, WELL LEAK VIVID LOGGING | COMPLETED                         |
| 14/4-17/4 | WELL A-09S | TCC, SGS, FGS                                       | IN PROGRESS                       |
|           |            |   |                                   |
|           |            |   |                                   |
|           |            |   |                                   |
|           |            |   |                                   |