

**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 1: To be completed by Assessor)

Name	MUHAMMAD AIZUDDIN BIN MUSTAFFA	COB Date	14/3/2023
Position	SLICKLINE ASSISTANT II	RTB Date	11/4/2023
Client	ROC OIL	Location	D35 (NAGA 2)
Platform	D35 (NAGA 2)	Well	D35-105, D35-116
Assessed By	Name: SUPARDI JAPAR	Position:	SLICKLINE OPERATOR

<b>Assessment Criteria</b>	<b>Rating (Please ✓ where appropriate)</b>
----------------------------	--

**Safety Awareness**

- a. Usage of Personal Protective Equipment  Excellent  Very Good  Good  Satisfactory  Poor
- b. Participation in ACT  Excellent  Very Good  Good  Satisfactory  Poor
- c. Understanding of PTW System  Excellent  Very Good  Good  Satisfactory  Poor
- d. Worksite House Keeping  Excellent  Very Good  Good  Satisfactory  Poor

**Work Competency**

- a. Pre-job Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- b. Surface Equipment Rig-up Process  Excellent  Very Good  Good  Satisfactory  Poor
- c. Tools/Equipment Preparation  Excellent  Very Good  Good  Satisfactory  Poor
- d. Equipment Problem Trouble Shooting Capability  Excellent  Very Good  Good  Satisfactory  Poor
- e. Downhole Tools Servicing/Redressing/Maintenance  Excellent  Very Good  Good  Satisfactory  Poor
- f. Initiative and Creativity  Excellent  Very Good  Good  Satisfactory  Poor
- g. Decision Making Capability  Excellent  Very Good  Good  Satisfactory  Poor
- h. Understanding of Job Scope  Excellent  Very Good  Good  Satisfactory  Poor
- i. Tools Inventory Preparation & Reporting  Excellent  Very Good  Good  Satisfactory  Poor
- j. Work Quality  Excellent  Very Good  Good  Satisfactory  Poor
- k. Reporting  Excellent  Very Good  Good  Satisfactory  Poor

**Others**

- a. Punctuality and Time Keeping  Excellent  Very Good  Good  Satisfactory  Poor
- b. Teamwork  Excellent  Very Good  Good  Satisfactory  Poor
- c. Communication  Excellent  Very Good  Good  Satisfactory  Poor
- d. Leadership Skills  Excellent  Very Good  Good  Satisfactory  Poor
- e. Adaptability to Work Environment/Surrounding  Excellent  Very Good  Good  Satisfactory  Poor
- f. Attitude  Excellent  Very Good  Good  Satisfactory  Poor
- g. Discipline  Excellent  Very Good  Good  Satisfactory  Poor


**OVERALL PERFORMANCE**

- Excellent  Very Good  Good  Satisfactory  Poor

**REMARKS/COMMENTS/FEEDBACK ON PERFORMANCE OR AREAS OF IMPROVEMENT:**

- Minimal supervision to work pressure control equipment.  
 - Have an ability in Rigging up /down surface equipment  
 - Need to improving tools maintenance form pack and unit.

Assessed By :   
 Name : SUPARDI JAPAR  
 Date : 11/4/2023

Agreed By :   
 Name : MUHAMMAD AIZUDDIN BIN MUSTAFFA  
 Date : 11/4/2023

CONTROLLED COPY



**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
1. Pre-Job Preparation	A) perform check list equipment B) check due date equipment C) ensure all tool string at worksite D) ensure all hose PP to RSU at worksite E) make sure PTW sign by authorizer before approval sign F) toolbox talk before start the job G) make sure hand tools are complete at worksite H) ensure all hose pp to wireline mast at worksite	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad Detail	
2. Surface Equipment Rig-up	Above of BOP:- 3"( stuffing box, 8f lubricator, 8f lubricator, 8f lubricator, 8f lubricator, QTS) Below BOP:- 3" (4F/8F lubricator, Ball valve, 2F lubricator - prepare manifold for bleed pressure at lubricator	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input checked="" type="checkbox"/> Basic <input type="checkbox"/> Broad Detail	
3. Tools / Equipment Preparation	A) 1½" BDK R/socket (1 ft 1 ins) + 1½" swivel joint (1 ft 2 ins) + 1½" x 5 ft QLS stem ( 5 ft )+ 1½" BDK Link jar QLS ( 5 ft 4 ins) B) ready BRASS pin, STEEL pin, aluminium pin C) CHECK THE ROLL PIN IF STILL IN GOOD CONDITION	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad Detail	
4. Equipment Operation	4.1 PP A) CHECK RADIATOR WATER B) CHECK HYDRAULIC LEVEL CHECK C) TOP UP FUEL IF NEEDED D) CHECK IF ANY FAULTY ON PP BEFORE START E) CHECK ENGINE OIL LEVEL F) CHECK IF TEMP LEVEL IS WORKING G) CLEAN FLAME TRAP IF NEEDED H) PRESSURE GAUGE FOR PUMP IS WORKING WELL I) CHECK ALL CONNECTING & HOSES IF ANY LEAK	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad Detail	
	4.2 AC	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad Detail	
	4.3 GS	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input type="checkbox"/> Broad Detail	

Doc.Ref.No.: SLS-FORM-19

Revision No.: 02

Effective Date: 14/06/19

CONTROLLED COPY

**SLICKLINE ASSISTANT PERFORMANCE ASSESSMENT FEEDBACK**

(PART 2: To be completed by Employee and Assessor)

Type of Task	Tasks Performed	Assessor Comment
	<b>4.4 CP</b> A) MAKE SURE PRESSURE IS MAINTAIN B) FUNCTION TEST CP ( PUMP ) C) CHECK CP HOSES IF ANY DAMAGE D) TOP UP HYDRALIC IF NEEDED E) CHECK HOSES CONNECTION IF THERE ANY LEAK F) FLUSH THE ACTUATOR AND SCSSV HOSES BEFORE USE IT	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	
	<b>4.5 TP</b> A) CHECK RAGULATOR IF CAN HOLD PRESSURE B) OPERATE THE TEST PUMP C) FUNCTION TEST D) CHECK HOSES IF ANY DAMAGE E) CHECK TP HOSES IF THERE ANY LEAK DURING PRESSURE UP	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	
	<b>4.6 PCE</b> A) PERFORM HYDROTEST B) IDENTIFY TYPE OF CONNECTION & MAKE UP C) PUT GREASE ON ALL THREAD LUBRICATOR D) CHECK O-RING CONDITION E) OPERATE & FUNCTION TEST THE BOP F) MAKE SURE NO LEAK WHEN ASSEMBLE G) FUNCTION TEST ALL PCE ( BOP,QTS,BALL VALVE) IS IN GOOD CONDITION H) CHANGE SBX PACKING I) CHANGE UPPER AND LOWER GLAND	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	
	<b>4.7 Mast</b> A) PERFORM RIG UP AND RIG DOWN BY USING IT B) CHECK ALL HOSES CONNECT TO POWER PACK C) ENSURE HOOK/SWIVEL/SAFETY LATCH IN GOOD CONDITION D) ENSURE CROWN HEAD AND SHEAVE PIN WAS PROPERLY SECURED DURING HOOK ON STRONG POINT	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	
	<b>4.8 WEIGHT &amp; MEASURING DEVICES</b> A) FLUSH HOSE AND PUMP W/15 FLUID B) CHECK ODOMETER CONDITION C) SERVICE BEARING AT PRESSURE WHEEL, MEASURE WHEEL & TRAVERSE ASSEMBLY D) SPRAY ODOMETER CABLE WITH WD40 TO PREVENT FROM CORRISION	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	
	<b>4.9 Downhole Tools</b> A) SERVICE DHT BEFORE USED B) PINNING & FUNCTION TEST DHT C) MAKE UP TOOLSTRING D) IVENTORY TOOLS E) MAKE SURE SIZE TOOLS A CORRECT F) CHECK ANY FAULTY ON DHT THAT BEING USED G) ENSURE ALL SHARP EDGES BEING FILE TO PREVENT FROM HAND INJURIED H) TIGHTEN ALL TOOLS CONNECTION BEFORE RIH	
Assessor's Evaluation:	Level of Skill & Knowledge <input type="checkbox"/> Awareness <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Broad    Detail	

**JOB DETAIL:**

DATE	WELL NO.	JOB TYPE	STATUS
	D35-105	SET SIM PEAK PLUG, HUD CHECK	COMPLETED
	D35-116	FISHING TUBING PATCH, PACK OFF, G STOCK. HUD CHECK	INCOMPLETED DUE TO CREW CHANGE